

MINUTES OF REGULAR SCHOOL BOARD MEETING
MANCHESTER COMMUNITY SCHOOLS
March 10, 2020

The Manchester Community Schools' Board of Trustees met at Manchester Community Schools Administration Offices on Tuesday March 10, 2020 at 6:00 p.m.

Board Members were present or absent as follows:

PRESENT: Mrs. Ruth Ayres, Mr. David Terflinger, Mr. Brice Bedke , Mr. Michael Hensley, Mr. Steve Flack, Mr. Raju Shah

ABSENT: Mr. Rick Espeset

Also in Attendance: Dr. Teresa Gremaux, Superintendent; Mr. Jeremy Markham, MCS Business Manager; Mr. Tommy Baldwin, MIS Principal; Dr. Jon Lippe, MJSHS Principal and Mr. Mark Frantz, School Attorney

1. CALL TO ORDER

Mrs. Ayres, School Board President, called the meeting of the Manchester Community Schools' Board of Trustees to order at 6:00 p.m. Mrs. Ayres led those in attendance in reciting the Pledge of Allegiance.

2. RECOGNITION

Dr. Lippe , MJSHS Principal, recognized Halle and Josie Briner for their swimming accomplishments this year. They won several sectional titles, set school records and participated in the State Swim Meet held in Indianapolis.

3. HEARING OF PATRONS

Mary Earle spoke on use of the facilities.

4. CONSENT ITEMS

4.1 Minutes

4.1.1 Minutes of the February 11, 2020 Regular School Board Meeting

4.2 Claims

4.2.1 Regular Claims dated March 10, 2020

4.2.2 Prepaid Claims dated February 1-29, 2020

4.2.3 Payroll Claims dated Feb 6, 2020, and Feb. 21, 2020

4.3 Grants

4.3.1 Digital Learning/Community Advisory Grant \$46,250.00

4.3.2 Next Level Program of Study Planning Grant \$5,000.00

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4.4 Donations

- 4.4.1 Donation of \$423.09 from Community Foundation of Wabash County for Tri Kappa Children's Support Endowment
- 4.4.2 Donation of books from Kohl's Cares Books via Bobbie Lautzenheiser (retired teacher)
- 4.4.3 Donation of \$100.00 to MJSHS FFA Program from anonymous donor
- 4.4.4 Donation of \$100.00 to MJSHS Emergency Lunch Fund from anonymous donor
- 4.4.5 Donation of \$200.00 to MJSHS Boys Basketball Program for meals from anonymous donor
- 4.4.6 Donation of \$500.00 to MJSHS FFA Program from anonymous donor
- 4.4.7 Donation of \$10.17 to MJSHS Squire Team Production Services Film Club from various donors, cash
- 4.4.8 Donation of \$150.00 to MJSHS Fellowship of Christian Athletes from First Brethren Church
- 4.4.9 Donation of \$200.00 to MJSHS Book Fair for book certificates for 20 students from Tova Wiegand
- 4.4.10 Donation of \$364.81 to MJSHS Library/Media Center from Manchester Jr. High Library and Audio-Visual Endowment facilitated by the Community Foundation of Wabash County
- 4.4.11 Donation of \$100.00 to MJSHS FFA from Jay and Sharon Heckaman

4.5 Personnel

4.5.1 Employment

- 4.5.1.1 Tony Miller, Science Olympiad Assistant Coach
- 4.5.1.2 Leslie Altimus, MJSHS, Jr. High Musical Director
- 4.5.1.3 Clayton Marcum, MJSHS, Jr. High Assistant Musical Director
- 4.5.1.4 Kathy Hawkins, MJSHS, Assistant Musical Director
- 4.5.1.5 Allie Kauffman, MIS, Soccer Intramural Coach
- 4.5.1.6 Jen Birch, MIS, Soccer Intramural Coach

4.5.2 Resignations

- 4.5.2.1 Cheryl Working, MJSHS, Assistant High School Musical Director
- 4.5.2.2 Greg Miller, MJSHS, Head Football Coach
- 4.5.2.3 Matt Carver, MJSHS, Assistant Baseball Coach
- 4.5.2.4 Mercedes Renz, MJSHS, Assistant Track Coach
- 4.5.2.5 Brooklyn Howard, MJSHS, Assistant Softball Coach

4.6 Facility Rentals

- 4.6.1 German Baptist Youth Group, MJSHS, April 12, 2020 from 12 pm to 8 pm

Mrs. Ayres asked for a motion to approve. Mr. Flack made a motion with Mr. Bedke seconding the motion. Mr. Terflinger had a question for Mrs. Gnagy, MCS Curriculum Director, regarding the grants we received. Mrs. Gnagy explained that the grant for \$46,250.00 is a Digital Learning and Community Advisory Grant which is for professional and curriculum development in the

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areas of project inquiry based learning. The grant for \$5,000.00 is simply a planning grant. With no further discussion the board approved 6:0

5. RECOMMENDATIONS FOR APPROVAL

5.1 P3220 Teacher Appreciation Grant (second reading)

Mrs. Ayres asked for a motion to approve. Mr. Terflinger made a motion with Mr. Shah seconding.

With no further discussion the board approved 6:0.

5.2 P7020 Chemical Management (second reading)

Mrs. Ayres asked for a motion to approve. Mr. Bedke made a motion with Mr. Terflinger seconding. With no further discussion the board approved 6:0

5.3 Change of Policy Number from P4010 to P4220 Homeless Students Enrollment and Rights

Mrs. Ayres asked for a motion to approve. Mr. Terflinger made a motion with Mr. Flack seconding. With no further discussion the board approved 6:0.

5.4 Minutes of Executive Session Feb 11, 2020

Mrs. Ayres asked for a motion to approve. Mr. Bedke made a motion with Mr. Shah seconding. With no further discussion the board approved 5-0-1 with Mr. Terflinger abstaining.

5.5 Heather Terlinger, MIS, Soccer Intramural Coach

Mrs. Ayres asked for a motion to approve. Mr. Hensley made a motion with Mr. Flack seconding. With no further discussion the board approved 5-0-1 with Mr. Terflinger abstaining.

5.6 Approval of cell tower agreement contingent on site being moved

Mr. Markham stated the Facility and Finance Committee had talked about relocating the tower behind the pole barn so when you drive in it sits back behind it. The AT&T representative would like the approval of the board before he has to pay his surveyors to come out and do that work again. This would essentially allow them to resurvey, give us a new map of where the location would be and then update the contract in hopes that we would both agree to the contract now. The contract calls for a 40x40 space for the tower with \$1,300 rent per month for 25 years.

Mrs. Ayres asked for approval. Mr. Hensley made a motion with Mr. Flack seconding. Mrs. Ayres asked if Dr. Gremaux and Mr. Markham were in favor of this and they both responded yes. With no further discussion the board approved 6:0.

6. DISCUSSION/INFORMATION

6.1 Dana Wannemacher, Barton Coe Vilamaa, Facility Audit Update

Mr. Wannemacher gave a presentation on the Facility Audit Update. He reviewed the material and gave updates from the previous 2017 Facility Audit.

6.2 Heartland Update

Mr. Terflinger gave an update on what is currently happening at Heartland Career Center.

6.3 Legislative Update

Mr. Hensley reviewed what is currently taking place within the legislative system.

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6.4 P5230 Title I Parent Involvement (first reading) & AG5230 Title I Parent Involvement (first reading)

Dr. Gremaux stated this policy is required by the Federal Government and we have included Administrative Guidelines as procedures for our principals, teachers and those involved in that process so they are able to collaborate for the betterment of our students. Currently MES has use of our Title I Funds.

6.5 P3230 Suicide Awareness and Prevention (first reading)

Dr. Gremaux stated that this too is a required policy from the state. Dr. Gremaux stated that our counselors have been wonderful at working together to create the policy. They have taken the ISBA recommended policy and tweaked it a bit. This is what we will use if we have a student that may have or thinking of harming themselves.

7. HEARING OF PATRONS

Mary Earle, Chris Metzger, Jake Longanecker and Hayley Hand all spoke.

8. SUPERINTENDENT COMMENTS

Dr. Gremaux touched on the facility audit and stated that this will be discussed further during the initial presentation of the educational aspects of the Strategic Plan. That will take place March 30, 2020 at 5pm. Dr. Gremaux also noted that a team of administrators along with the school nurse have a detailed plan regarding the Coronavirus. At this point we are waiting to hear from the Indiana Department of Health and local health care officials. When we receive that information it will be passed on as soon as possible. Dr. Gremaux stated our corporation has been very diligent in our cleaning practices and are going above and beyond to prepare for this.

9. SCHOOL BOARD COMMENTS

Mr. Terflinger asked if they will be approving the roof bids at the Special Meeting March 30, 2020. Dr. Gremaux confirmed that yes they will. Mr. Terflinger also stated that according to the Hatch Amendment every parent has the right to view what your child is being taught and if unable to find there are multiple professionals here at the school that can assist you. Mr. Bedke asked how the curriculum is adopted into schools. Mrs. Gnagy, MCS Curriculum Director, addressed the question and stated that right now we have academic standards and we create our curriculum around those. There have not been mandates for particular things that we teach. If the state requires a certain curriculum and we refuse they would just label us "out of compliance" and possibly risk losing some funding but we are not in that situation now. Mr. Hensley discussed monitoring some of the videos we might show and coming up with a policy for basic criteria regarding some of these things. He does feel that certain things do not have a place in the school.

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10. ADJOURNMENT

With no further business, Mrs. Ayres, School Board President, adjourned the Manchester Community Schools' Board of Trustees Board Meeting at 7:08 pm.

Ruth Ayres

Ruth Ayres, School Board President

Steve Fack

Steve Fack, Vice President

David Terflinger

David Terflinger, Secretary

Brice W. Bedke

Brice Bedke, Member

Rick Espeset

Rick Espeset, Member

Michael Hensley

Michael Hensley, Member

Raju Shah

Raju Shah, Member

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