

MINUTES OF REGULAR SCHOOL BOARD MEETING
MANCHESTER COMMUNITY SCHOOLS
February 11, 2020

The Manchester Community Schools' Board of Trustees met at Manchester Community Schools Administration Offices on Tuesday February 11, 2020 at 6:00 p.m.

Board Members were present or absent as follows:

PRESENT: Mrs. Ruth Ayres, Mr. David Terflinger, Mr. Brice Bedke , Mr. Michael Hensley, Mr. Rick Espeset, Mr. Raju Shah

ABSENT: Mr. Steve Flack

Also in Attendance: Dr. Teresa Gremaux, Superintendent; Mr. Jeremy Markham, MCS Business Manager, Mr. Tommy Baldwin, MIS Principal, Mrs. Amy Korus, MES Principal, Dr. Jon Lippe, MJSHS Principal and Mr. Mark Frantz, School Attorney

1. CALL TO ORDER

Mrs. Ayres, School Board President, called the meeting of the Manchester Community Schools' Board of Trustees to order at 6:00 p.m. Mrs. Ayres led those in attendance in reciting the Pledge of Allegiance.

1.3 There was an Emergency Addition of the Strong Start Community Grant to MES for \$25,000.00. There was also an Emergency Deletion as Mr. Terflinger asked that the MIS Digital Learning Coaches be taken off of the Consent Items and be put on the Recommendations for Approval. He had some questions and he wanted to ask about the position before it was voted on.

2. RECOGNITION

Andrew Chinworth, Science Olympiad Head Coach, gave a presentation of the Science Olympiad accomplishments so far this year. He stated that the team has a wide variety of ages and many new participants. Samuel Reichenbach spoke about how unique this program is and how it has helped him throughout his school years.

Sharon Lehman, Choir Director, also recognized the All State Honor Choir recipients and spoke briefly about what All State Choir entails. Rebekah Pyle and Samuel Reichenbach were selected to participate and finished very well.

3. HEARING OF PATRONS

None

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4. CONSENT ITEMS

4.1 Minutes

- 4.1.1 Minutes of the January 14, 2020 Regular School Board Meeting
- 4.1.2 Minutes of the January 14, 2020 Board of Finance Meeting
- 4.1.3 Minutes of the January 29, 2020 Executive Session

4.2 Claims

- 4.2.1 Regular Claims dated February 11, 2020
- 4.2.2 Prepaid Claims dated January 1-31, 2020
- 4.2.3 Payroll Claims dated Jan. 9, 2020, Jan. 23, 2020 and Jan. 24, 2020

4.3 Grants

- 4.3.1 PLTW Gateway Grant , MIS, \$3,350.00
- 4.3.2 Strong Start Community Grant, MES, \$25,000.00

4.4 Donations

- 4.4.1 Donation of \$300.00 to to MCS Health and Wellness Account from anonymous donor
- 4.4.2 Donation of \$500.00 to MCS Health and Wellness Account from Anonymous Donor
- 4.4.3 Donation of \$18.66 to MJSHS Squire Team Production Services Film Club from various donors, cash
- 4.4.4 Donation of \$21.00 to MJSHS Boys Basketball Program from anonymous donor, cash
- 4.4.5 Donation of \$25.00 to MJSHS Boys Basketball Program from anonymous donor, cash
- 4.4.6 Donation of \$200.00 to MJSHS FFA Program from anonymous donor
- 4.4.7 Donation of \$500.00 to MJSHS FFA Program from anonymous donor

Mrs. Ayres asked for a motion to approve. Mr. Hensley made a motion with Mr. Espeset seconding the motion. With no further discussion the board approved 6:0.

4.5 Personnel

4.5.1 Employment

- 4.5.1.1 Mikaylie Whybrew, MJSHS, Volunteer Colorguard
- 4.5.1.2 Hunter Bosch, MJSHS, Assistant Track Coach
- 4.5.1.3 Jody Sarber, MJSHS, Digital Learning Coach
- 4.5.1.4 Brooke Walker, MJSHS, Digital Learning Coach
- 4.5.1.5 Stephanie Pinkerton, MIS, Digital Learning Coach
- 4.5.1.6 Bethany Hall, MES, Digital Learning Coach
- 4.5.1.7 Greg Carter, MJSHS, Volunteer Baseball Coach
- 4.5.1.8 Allie Kauffman, MIS, Intramural Basketball Coach
- 4.5.1.9 Brenda Gaerte, MIS, part time Cook
- 4.5.1.10 Christy Schuler, MES, Specials Team Leader
- 4.5.1.11 Brylee Kerr, MJSHS, Instructional Aide

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4.5.2 Resignations

4.5.2.1 Carol Collett, MIS, Intramural Basketball Coach

4.5.2.2 Adam Mariatt, MJSHS, Volleyball Coach

4.5.2.3 Morgan (McKee) Vervynckt, Junior High Head Soccer Coach

Mrs. Ayres asked for a motion to approve. Mr. Terflinger had several questions about the Digital Learning Coach positions which Dr. Gremaux answered. Mr. Terflinger made a motion with Mr. Hensley seconding. With no further discussion the Board approved 6:0

5. RECOMMENDATION FOR APPROVAL

5.1 P3210 Food Service Staff Code of Conduct

Mrs. Ayres asked for a motion to approve. Mr. Hensley made a motion with Mr. Espeset seconding. With no further discussion the Board approved 6:0

5.2 P6230 Internal Controls

Mrs. Ayres asked for approval. Mr. Hensley made a motion with Mr. Bedke seconding. With no further discussion the Board approved 6:0

5.3 P6240 Federal Grants and Awards Administration

Mrs. Ayres asked for approval. Mr. Hensley made a motion with Mr. Espeset seconding. Mr. Hensley said there will be a follow up with the policy committee but this one specifically is fine. With no further discussion the Board approved 6:0

5.4 Joel Eichenauer, unpaid leave request for March 6, 2020

Mrs. Ayres asked for approval. Mr. Hensley made a motion with Mr. Terflinger seconding the motion. Mr. Terflinger asked if there was a policy regarding this and Dr. Gremaux said it was just a past precedent that has been used. Dr. Gremaux asked the Board if they were ok with it just needing a Superintendent signature. The Board agreed that moving forward, unpaid leave requests do not need brought to them for approval. With no further discussion the Board approved 6:0

5.5 Accept Tax Anticipation Warrant

Mr. Markham reviewed the document. Mr. Terflinger asked about advertising in both papers. Mr. Markham explained that it was sent to The News Journal and that The Paper is its sister paper. The papers often only advertise in one and not the other but it is something he can look into. Mr. Hensley asked if there is another cost for advertisement and Mr. Markham said he thought there would be another charge for that advertisement. Mr. Shah asked if we solicited more banks or was it just this one? Mr. Markham said that yes they did and the other banks weren't interested in helping out in this area. Mr. Terflinger made a motion with Mr. Hensley seconding. With no further discussion the Board approved 6:0

5.6 Approval of Science Olympiad State overnight trip to Purdue University March 21, 2020

Mrs. Ayres asked for approval. Mr. Espeset made a motion with Mr. Shah seconding. Mr. Terflinger asked if we background check chaperones. Dr. Gremaux said we check every

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chaperone and it is on the Field Trip Form that the Board approved earlier this year. With no further discussion the Board approved 6:0

6. DISCUSSION/INFORMATION

6.1 Heartland Update

Mr. Terflinger gave a brief update. He stated that on January 29th, 2020 the Board took a tour of Heartland Career Center and got a bonus tour of the Eagles Theater renovations. He stated that there will be a classroom on the second floor there for all the Multi Media Classes through Heartland. Mr. Terflinger thanked the Board for attending the tour.

6.2 Legislative Update

Mr. Hensley gave a brief update. He stated that he will be giving a more detailed report at the next meeting

6.3 P3220 Teacher Appreciation Grant

Dr. Gremaux spoke about this policy. Dr. Gremaux said this grant comes to us each year. She stated that this is the exact same policy they have been using however it has never been an official policy. Dr. Gremaux stated the MTA has approved this policy on their end so it is being brought back before the Board for approval.

6.4 P7020 Chemical Management

Mr. Markham discussed that this comes from the ISBA. He reviewed the policy with the Board. Mr. Hensley asked if we have people trained here in HAZMAT. Mr. Hensley asked if there was a list of chemicals we have in inventory. Mr. Markham said that Mr. Jay Fawley is in charge of this.

7. HEARING OF PATRONS

Mr. Kling spoke. He thanked Dr. Gremaux and Dr. Lippe for attending his son's wheelchair basketball game. He spoke about his son's disability and the struggles he faced in school. He addressed some bathroom concerns as well.

8. SUPERINTENDENT COMMENTS

Dr. Gremaux thanked Mr. Kling for inviting her to the basketball game. Dr. Gremaux announced the work session coming up on February 24, 2020 at 6:00 p.m. Mr. Hensley will be talking about some different topics and letting the Board choose what they would like to learn at the work session. Mr. Self gave a brief presentation about the new Board Policy that is now on the website. Mr. Hensley asked if it is open to the public. Mr. Self said yes it was and anyone can go in at any time and pull up any policy to view. Mr. Shah asked if there is anyway to search a certain policy. Mr. Self said at this time there is not but he will be searching for a solution to help make it easier to find something specific.

9. SCHOOL BOARD COMMENTS

Mr. Terflinger asked if there was going to be an Executive Session for Security Protocol. The Board is looking at April for a possible session.

10. ADJOURNMENT

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With no further business, Mrs. Ayres, School Board President, adjourned the Manchester Community Schools' Board of Trustees Board Meeting at 7:03 pm.

Ruth Ayres

Ruth Ayres, School Board President ✓

Steve Flack

Steve Flack, Vice President

David Terflinger

David Terflinger, Secretary

Brice Becke

Brice Becke, Member

Rick Espeset

Rick Espeset, Member

Michael Hensley

Michael Hensley, Member

Raju Shah

Raju Shah, Member

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