

MINUTES OF REGULAR SCHOOL BOARD MEETING
MANCHESTER COMMUNITY SCHOOLS
December 10, 2019

The Manchester Community Schools' Board of Trustees met at Manchester Community Schools Administration Offices on December 10, 2019 at 5:30 p.m.

Board Members were present or absent as follows:

PRESENT: Mr. Steve Flack, Mrs. Ruth Ayres, Mr. David Terflinger, Mr. Brice Bedke , Mr. Michael Hensley, Mr. Rick Espeset, Mr. Raju Shah

ABSENT: None

Also in Attendance: Dr. Teresa Gremaux, Superintendent; Mr. Jeremy Markham, MCS Business Manager, Mr. Tommy Baldwin, MIS Principal, Mrs. Amy Korus, MES Principal and Mr. Mark Frantz, School Attorney

1. CALL TO ORDER

Mrs. Ayres, School Board President, called the meeting of the Manchester Community Schools' Board of Trustees to order at 5:30 p.m. Mrs. Ayres led those in attendance in reciting the Pledge of Allegiance.

2. HEARING OF PATRONS

None

3. CONSENT ITEMS

3.1 Minutes

- 3.1.1 Minutes of the November 12, 2019 Additional Appropriation Hearing
- 3.1.2 Minutes of the November 12, 2019 Regular School Board Meeting
- 3.1.3 Minutes of the November 18, 2019 Executive Session

3.2 Claims

- 3.2.1 Regular Claims dated December 10, 2019
- 3.2.2 Prepaid Claims dated November 1-30, 2019
- 3.2.3 Payroll Claims dated Nov. 1, 2019, Nov 14, 2019 and Nov. 29, 2019

3.3 Grants

3.4 Donations

- 3.4.1 Donation of \$1,620.00 to MES for Pre-School Tuition Cost from Community Foundation of Wabash County
- 3.4.2 Donation of \$10.00 to MJSHS Girls Basketball Program from Anonymous Donor, cash
- 3.4.3 Donation of \$400.0 to MJSHS Principal Fund from The PTO of MCS

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- 3.4.4 Donation of \$500.00 to MJSHS Library Fund from The PTO of MCS
- 3.4.5 Donation of \$350.00 to MJSHS FACS Fund from Walmart
- 3.4.6 Donation of \$500.00 to MJSHS Band Program from Anonymous Donor
- 3.4.7 Donation of \$500.00 to MJSHS Science Olympiad Program from Anonymous Donor
- 3.4.8 Donation of \$500.00 to MJSHS Choir Program from Anonymous Donor
- 3.4.9 Donation of \$4,000 to MJSHS Wrestling Program from Manchester Athletic Booster Club
- 3.4.10 Donation of \$500.00 to MJSHS Cheerleading Program from Manchester Athletic Booster Club

3.5 Personnel

3.5.1 Retirement:

- * Kendra Miller, MAO Treasurer, effective August 31, 2020
- * Terri Penrod, MJSHS Custodian, effective January 18, 2020

Employment:

- * Jessica Conley, MIS, Volunteer Robotics Coach
- * Jen Birch, MIS, Robotics Coach 2
- * Kaleigh Lane, MJSHS, Winter Guard
- * Todd Volk, MJSHS, Head Varsity Softball Coach
- * Jeff Huber, MIS, Specials Department Chair
- * Brooklyn Howard, MJSHS, Assistant Softball Coach
- * Marla Parson, MJSHS, Assistant Softball Coach
- * Jody Sarber, MJSHS, Assistant Swimming Coach
- * Michael Hendrix, MJSHS, Volunteer Assistant JH Boys Basketball Coach

Resignations:

- * Betsy Kiger, MJSHS, Study Hall Supervisor

Maternity Leave:

- * Alyssa McDowell, April 2, 2020 - first day of school 2020-2021

3.6 Facility Rentals

- 3.6.1 Daniels Place Training, MAO, 7am to 5pm Jan 18-19, 2020
- 3.6.2 Rupley Family Dinner, MES, 1pm to 5pm December 22, 2019

Mrs. Ayres asked for a motion to approve the consent items. Mr. Flack made a motion with Mr. Espeset seconding the motion. With no further discussion the board approved 7:0.

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4. RECOMMENDATIONS FOR APPROVAL

4.1 Contract with Barton-Coe-Vilima

Mrs. Ayres asked for a motion to approve the above contract. Mr. Terflinger made a motion with Mr. Shah seconding the motion. With no further discussion the board approved 7:0

4.2 Approval of P5200 Animals in the Classroom

Mrs. Ayres asked for a motion to approve the above policy. Mr. Hensley made a motion with Mr. Bedke seconding the motion. Mr. Shah asked if we were still planning on writing a policy to address how we would handle animals on the rest of the school grounds. Dr. Gremaux confirmed that is was on the list for Policy Committee, but that it was at the bottom of the list. With no further discussion the board approved 7:0

4.3 Approval of P7010 Vehicle Idling Policy

Mrs. Ayres asked for a motion to approve the above policy. Mr. Espeset made a motion with Mr. Flack seconding the motion. With no further discussion the board approved 7:0

5. DISCUSSION/INFORMATION

5.1 P3200 Training and Health Precautions for Communicable Diseases

Dr. Gremaux reviewed this policy. Mr. Flack asked who does the training. Dr. Gremaux said that we do all the training now thru Safe Schools which is an online program module that every staff member has to complete. Mr. Hensley asked if there was any Administrative Guidelines with this policy and Dr. Gremaux told him there was not. Mr. Bedke asked if there was similar training for CPR and First Aid. Dr. Gremaux said that the teachers have to take that if they want to renew their teaching license so that is available but we do not do that across the board.

5.2 P5210 Children's Internet Protection (CIPA)

Mr. Miller spoke about this policy. Mr. Terflinger asked if this had anything to do with our Securely Contract. Mr. Miller said yes it does because Securely is our web filter.

5.3 P5220 Least Restrictive Environment

Dr. Gremaux reviewed this policy. This policy is to protect our Special Education students and is required by all school corporations.

5.4 P6220 Purchases of Supplies and Materials and AG6220 Purchases of Supplies and Materials

Dr. Gremaux stated that this was brought before and it is being brought again as written. The only change that was made is that Administrative Guidelines were added with this policy. Mr. Hensley wanted to clarify this policy is not about spending its about price competition. Mr. Shah stated that he likes the idea behind the Administrative Guidelines but he is confused and thinks we should always search for the best value not just over \$25,000.00. Mr. Shah was wondering if it can be rewritten in any way that we look for the best value even if it's under \$25,000.00. Mr. Shah feels like the guideline itself is strangely worded. He would also like to add "multiple bids" to the guideline.

5.5 Exchange Student Presentation

The Exchange students gave a presentation and answered questions from the board.

6. HEARING OF PATRONS

Mr. Gephart asked about policies and how they are implemented. Dr. Gremaux explained that there is a policy committee made up of board members, Mr. Markham and herself. The policy is then sent to the board for a first reading. After the first reading it is then sent for a second

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reading at the next month's board meeting. It will then be approved by the board. Mr. Terflinger added that all the policies are on the school website and can be accessed anytime.

Mr. Miller spoke about the Idling policy. Dr. Gremaux said that the buses are turned off unless its inclement weather.

Mrs. Metzger asked if there is some kind of data base or record as to curriculum per grade per teacher that is accessible to parents on a regular basis so that parents are aware of what is being taught to their children. Dr.Gremaux said we are in the process of getting a written curriculum. MES did that last year and we are moving in that direction.

Ms. Scarberry asked about Title IX and is it covered in the student handbook or discussed on the first day of class. Dr.Gremaux said that we do not discuss that with our students. We do have counselors readily available if there is a need to discuss any concern students would have.

7. SUPERINTENDENT COMMENTS

Dr.Gremaux wanted to thank everyone for being so respectful this evening and she invited everyone back next Wednesday for the Work Session at 6 p.m. Dr.Gremaux wants to have those conversations and wants to hear what the public has to say. Dr.Gremaux also gifted the Poinsettias to each board member and wished everyone a Merry Christmas.

8. SCHOOL BOARD COMMENTS

8.1 Heartland Update

Mr. Terflinger gave an update on Heartland Career Center.

9. ADJOURNMENT

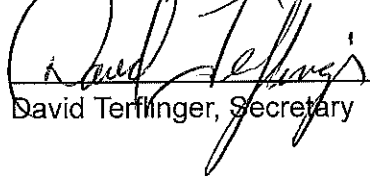
With no further business, Mrs. Ayres, School Board President, adjourned the Manchester Community Schools' Board of Trustees Board Meeting at 6:27 pm.



Ruth Ayres, School Board President

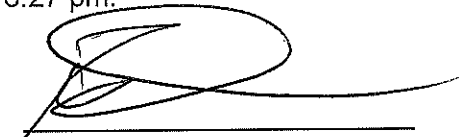


Steve Flack, Vice President

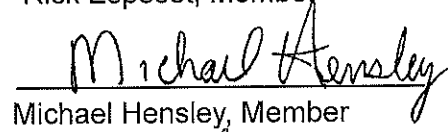


David Terflinger, Secretary

Brice Bedke, Member



Rick Espeset, Member



Michael Hensley, Member



Raju Shah, Member

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