

MINUTES OF THE REGULAR SCHOOL BOARD MEETING
MANCHESTER COMMUNITY SCHOOLS
OCTOBER 8, 2019

The Manchester Community Schools' Board of Trustees met at Manchester Community Administration Offices on October 8, 2019 at 5:35 p.m.

Board Members were present or absent as follows:

PRESENT: Mrs. Ruth Ayres, Mr. Steve Flack, Mr. David Terflinger, Mr. Brice Bedke, Mr. Rick Espeset, Mr. Michael Hensley and Mr. Raju Shah

ABSENT:

None

Also in attendance: Dr. Teresa Gremaux, Superintendent, Mr. Jeremy Markham, MCS Business Manager, Dr. Jon Lippe, MJSHS Principal, Mr. Tommy Baldwin, MIS Principal, Mrs. Amy Korus, MES Principal and Mark Frantz, Attorney.

1. CALL TO ORDER

Mrs. Ayres, School Board President, called the meeting of the Manchester Community Schools Board of Trustees to order at 5:35 p.m. Mrs. Ayres led those in attendance in reciting the Pledge of Allegiance.

EMERGENCY ADDITIONS:

3.5 Allie Kauffman, MIS Intramural Volleyball Coach

3.5 Heather Terflinger, MIS Intramural Volleyball Coach

3.5 Carol Collett, MIS Intramural Volleyball Coach

4.14 Approval of AP Biology Trip to Field Museum, Chicago IL Oct 29,2019

4.18 Approval of Resolution of the Interlocal Agreement for the Investment of Public Funds (Hoosier Fund)

4.19 Removal of Heather Terflinger from Consent Items; add Heather Terflinger to 4.19 MIS Intramural Volleyball Coach as a classified new hire

5.6 Change Policy number to P6220 (wrong Policy number was used)

2. HEARING OF PATRONS

None

3. CONSENT ITEMS

3.1 Minutes

3.1.1 Minutes of the September 10, 2019 School Board Meeting

3.2 Claims

3.2.1 Regular Claims dated October 8, 2019

3.2.2 Prepaid Claims dated September 1-30, 2019

3.2.3 Payroll Claims dated September 6, 2019 and September 20,2019

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3.3 Grants

- 3.3.1 Secured School Safety Grant %21,067.20
- 3.3.2 Early Intervention Grant \$4,546.16
- 3.3.3 High Ability Grant \$31,114.00

3.4 Donations

- 3.4.1 Donation of \$100.00 to MES R.I.S.E. for the Popcorn Project from North Manchester Lions Club
- 3.4.2 Donation of \$100.00 to MES R.I.S.E. for the Popcorn Fund for Play unified From anonymous donor
- 3.4.3 Donation of \$200.00 to MIS for classroom supplies from American Legion Auxiliary Unit 402
- 3.4.4 Donation of \$12.84 to MJSHS Squire Team Production Services Film Club From various donors, cash
- 3.4.5 Donation of \$100.00 to MJSHS Girls Soccer Program for soccer invite T-shirts from Frierhood Tire
- 3.4.6 Donation of \$286.00 to MJSHS Band Program for band t-shirts from Peabody Retirement Community
- 3.4.7 Donation of \$523.70 to MJSHS FFA Program from Culver's of Wabash
- 3.4.8 Donation of \$1,000.00 to MJSHS Football Program for football meals from American Legion Post #286
- 3.4.9 Donation of \$1,500.00 to MJSHS for Mrs. McDowell's interactive projector Amd Mrs. Leifer's simulation packets, a document camera and blenders From McDonald's Make Activities Count (MAC) Grant

3.5 Personnel

Employment:

- 3.5.1 Melissa Herring, MJSHS, Full time Paraprofessional
- 3.5.2 Dana Vlot, MJSHS, Paraprofessional
- 3.5.3 Moe Smedley, MJSHS, Volunteer Asst Girls Basketball Coach
- 3.5.4 Zoe Walbert, MJSHS, Volunteer Asst Girls Basketball Coach
- 3.5.5 Allie Kauffman, MIS, Intramural Volleyball Coach
- 3.5.6 Carol Collett, MIS, Intramural Volleyball Coach
- 3.5.7 Heather Terflinger, MIS Intramural Volleyball Coach

Resignations:

- 3.5.8 Melissa Herring, MJSHS, Part time Paraprofessional
- 3.5.9 Lisa Swartz, MJSHS, Custodian

Retirement:

- 3.5.10 Vanessa Johnson-Gheen, MES, Custodian

Maternity Leave:

- 3.5.11 Erica Risner, MES, Kitchen Staff

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3.6 Facility Rentals

3.6.1 Tri Kappa November 16th- 8am to 2 pm and November 17- 1pm to 6pm

Mrs Ayres recommended approval for all of the consent items as listed.

Mr. Terflinger made a motion to approve with Mr. Espeset seconding the motion. With no further discussion the board approved 7:0

4. RECOMMENDATION FOR APPROVAL

4.1 Partnership Agreement with JAG

Mrs. Ayres recommended approval for this item. Mr. Espeset made a motion and Mr. Flack seconded the motion. With no further discussion the board approved 7:0

4.2 P1200 Exercise of Home Rule Powers (second reading)

Mrs. Ayres recommended approval for this item. Mr. Espeset made a motion with Mr. Bedke seconding the motion. With no further discussion the board approved 7:0

4.3 P2140 Disclosure of Student List (second reading)

Mr. Terflinger asked if there is a separate policy to protect our staff. Dr. Gremaux said she would look into this for the next board meeting. Mr. Hensley asked if this covered photos also. Dr. Gremaux said that the parents have a form that they fill out at the beginning of the year that allows or does not allow their children to be photographed.

Mrs. Ayres recommended approval for this item. Mr. Hensley made a motion with Mr. Terflinger seconding the motion. With no further discussion the board approved 7:0

4.4 P3090 Reporting of Suspected Child Abuse or Neglect (second Reading)

Mr. Hensley asked if the new software with the email system is part of this. Dr. Gremaux said no this is just reporting directly to DCS if you witness or suspect any issues. Mr. Hensley asked if there is a separate policy for the software. Dr. Gremaux said the new software is working very well and we had a situation that law enforcement were on site in less than thirty minutes. Mr. Miller spoke about the software and how well it has been working. Mr. Hensley wants procedures in writing and Dr. Gremaux said we will be adding this to the Administrative Guidelines.

Mrs. Ayres recommended approval for this item. Mr. Bedke made a motion with Mr. Espeset seconding the motion. With no further discussion the board approved 7:0

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4.5 P3190 Withdrawal from School (Second reading) and F3190 Written Consent of Student
Withdrawal (Second reading)

Mrs. Ayres recommended approval for this item. Mr. Espeset made a motion with Mr. Hensly seconding the motion. With no further discussion the board approved 7:0

4.6 P6210 Use of Metal Detectors (second reading) and AG6210 Use of Metal Detectors
Procedures(second reading) (SRO Demonstration)

Mr. Markham recommended that the metal detectors are checked and calibrated yearly to make sure they are ready to use if needed. Officer Nate Birch provided a brief demonstration with a metal detector.

Mrs. Ayres recommended approval for this item. Mr. Flack made a motion with Mr. Espeset seconding the motion. With no further discussion the board approved 7:0

4.7 AG5100 Field Trip (second reading)

Mrs. Ayres recommended approval for this item. Mr. Flack made a motion with Mr. Hensley seconding the motion. With no further discussion the board approved 7:0

4.8 School Improvement Plans

Dr. Lippe, Principal of MJSHS, Mr. Tommy Baldwin, Principal of MIS and Mrs. Amy Korus, Principal of MES all gave updates on their iLearn scores and their procedures for progress.

Mrs. Ayres recommended approval of this item. Mr. Bedke made a motion to approve with Mr. Terflinger seconding the motion. With no further discussion the board approved 7:0

4.9 Approval of Overnight FFA Soil Judging Field Trip Oct. 18&19,2019

Mrs. Ayres recommended approval for this item. Mr. Flack made a motion with Mr. Bedke seconding the motion. With no further discussion the board approved 7:0

4.10 Approval of Overnight FFA National Convention Field Trip Oct 29-Nov 2, 2019

Mrs. Ayres recommended approval for this item. Mr. Flack made a motion with Mr. Hensley seconding the motion. With no further discussion the board approved 7:0

4.11 Approval of Overnight FFA Leadership Conference Field Trip Nov 15-17, 2019

Mrs. Ayres recommended approval for this item. Mr. Flack made a motion with Mr. Bedke seconding the motion. With no further discussion the board approved 7:0

4.12 Approval of Overnight FFA State Leadership Conference Field Trip Jan 31- Feb 2, 2020

Mrs. Ayres recommended approval for this item. Mr. Flack made a motion with Mr. Espeset seconding the motion. With no further discussion the board approved 7:0

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4.13 Approval of Summer Trip to Europe(France and Spain) 9-12 grade
Mrs. Ayres recommended approval for this item. Mr. Flack made a motion with Mr. Shah seconding the motion. With no further discussion the board approved 7:0

4.14 Approval of AP Biology Trip to Field Museum in Chicago, IL Oct 29, 2019
Mrs. Ayres recommended approval for this item. Mr. Shahmade a motion with Mr. Hensley seconding the motion. With no further discussion the board approved 6:0 with one abstaining

4.15 Approval of Preliminary Bond Resolution
Mr. Markham spoke about this. It is from Ice Miller and it goes with the roofing project. It establishes the maximum amount to be borrowed, maximum term of repayment and maximum interest rate with this project. The maximum amount of the bond would be \$995,000 and would not exceed that and not to exceed an interest rate of five percent. This just establishes that amount.

Mr.Flack recommended approval for this item. Mr Terflinger made a motion with Mr. Espeset seconding the motion. With no further discussion the board approved 6:0

4.16 Approval of Reimbursement Resolution
Mr. Markham said that if the school corporation pays any preliminary costs related to the project in advance of receiving the bond proceeds it may want to reserve its ability to be reimbursed from bond proceeds after the closing. The IRS requires that a school corporation declares official intent to reimburse as documented in this resolution in order to reserve this ability to reimburse. So if we started the project and used our own funds prior to the bonds being issued we can pay ourselves back.

Mr. Flack recommended approval for this item. Mr.Terflinger made a motion with Mr. Hensley seconding the motion. Mr. Shah asked if that required us to reimburse ourselves or if it just gives us the option. Mr. Markham said that it gives us the option. With no further discussion the board approved 6:0

4.17 Approval of Powerschool Online Registration Contract
Mr. Miller spoke about this process that goes through Powerschool. This will allow all registration to be done online. Mr. Hensley asked what if they don't have a computer and Mr. Miller said we will offer opportunities to come into our schools and get assistance. We will also be able to hold registration potentially for the whole month of July instead of just two days. Mr.Terflinger asked what other schools use this. Mr. Miller said Warsaw, Plymouth and Southwest Allen County use it to name a few. Mr. Markham reviewed current costs for registration which is about \$4800.00.

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Mr. Flack recommended approval of this item. Mr. Terflinger made a motion with Mr. Hensley seconding the motion. With no further discussion the board approved 6:0

4.18 Approval of Resolution of Interlocal Agreement for the Investment of Public Funds
(Hoosier Fund)

Mr. Markham spoke about this. He said they have talked about investing some of the funds into a government entity. There are two potential options and they have chosen Hoosier Funds. They had a presentation from their director on investing funds. They are looking to invest our monies into this fund that will allow us to pull those funds at anytime without penalty during any day that we feel we need to pull some back into our reserves. They would take about 1.9 million to put into this fund and then monitor it and draw interest on that throughout the year. Mr. Markham said they are at a 2.0 interest rate as of now which is higher than our local banks are willing to give us at this time. Dr. Gremaux worked with them at North White and feels comfortable with them. She can increase our revenue by doing this. Dr. Gremaux said this was all done through the Facility and Finance committee so there were three board members, Mr. Markham and Dr. Gremaux present. They have been discussing ways to generate revenue and this is one of those ways.

Mr. Flack recommended approval for this item. Mr. Hensley made a motion with Mr. Terflinger seconding the motion. With no further discussion the board approved 6:0

4.19 MIS Intramural Volleyball Coach as a classified new hire

Mr. Flack recommended approval for this item. Mr. Espeset made a motion with Mr. Shah seconding. With no further discussion the board approved 5:0 with one abstaining

5.0 DISCUSSION/INFORMATION

5.1 Precision Agriculture Specialist Program (Heartland Career Center)

Mrs. DuBols and Mr. Hobbs from Heartland Career Center gave a presentation.

5.2 Collective Bargaining Tentative Agreement

Mr. Markham spoke about this. He said that on September 17, 2019 members of the MTA Bargaining team and MCS came to tentative agreement to the 2019-2020 Collective Bargaining Agreement. Mr. Markham reviewed the terms. Mr. Markham said they will come back at the October 22, 2019 meeting for ratification of this and the boards approval of it to move forward.

5.3 P4210 Educational Surrogate Parent Policy (first reading)

Dr. Gremaux reviewed this policy with the board.

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5.4 P5090 Right to Inspect Certain Instructional Materials and AG 5090
Review/Re-consideration of Media and/or Instructional Materials (first reading)
Dr. Gremaux reviewed this policy with the board.

5.5 P5095 Student Submission to Required Surveys , Analysis, or Evaluations of School
Programs & F5095 Written Consent of Student Submission to Surveys, Personal Analysis, or
Evaluations (Hatch Amendment) (first reading)
Dr. Gremaux reviewed this policy with the board

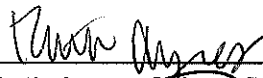
5.6 P6220 Purchase of Supplies and Materials (first reading)
There was much discussion about the \$50,000.00 threshold in the policy.

5.7 AT&T Cell Tower Location
Mr. Markham discussed the potential new location of the cell tower.

6.0 HEARING OF PATRONS
None

7.0 ADJOURNMENT

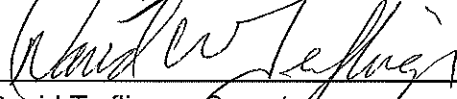
With no further business , Mrs. Ayres, School Board President, adjourned the Manchester
Community Schools' Board of Trustees Board Meeting at 8:00 p.m.



Ruth Ayres, School Board President



Steve Flack, Vice President



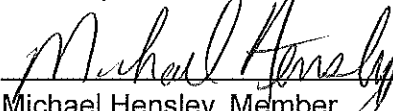
David Terflinger, Secretary



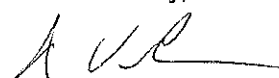
Brice Bedke, Member



Rick Espeset, Member



Michael Hensley, Member



Raju Shah, Member

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MANCHESTER COMMUNITY SCHOOLS
BOARD APPROVED