

The Manchester Community Schools' Board of Trustees met at Manchester Community Schools Administration Offices on September 10, 2019 at 5:30 p.m.

Board Members were present or absent as follows:

PRESENT: Mr. Steve Flack, Mrs. Ruth Ayres, Mr. David Terflinger, Mr. Brice Bedke, Mr. Michael Hensley, Mr. Rick Espeset, Mr. Raju Shah

ABSENT: None

Also in Attendance: Dr. Teresa Gremaux, Superintendent; Mr. Jeremy Markham, MCS Business Manager; Dr. Jon Lippe, Principal MJSHS; Mr. Tommy Baldwin, Principal MIS, Mrs. Amy Korus, Principal MES and Mr. Mark Frantz, Attorney.

1. CALL TO ORDER

Mrs. Ayres, School Board President, called the meeting of the Manchester Community Schools' Board of Trustees to order at 5:30 p.m. Mrs. Ayres led those in attendance in reciting the Pledge of Allegiance.

EMERGENCY ADDITIONS

1. Roofing Project Presentation by Baker Tilly and Ice Miller
2. Heartland Update
3. Hannah Marichal, Special Education Teacher

2. HEARING OF PATRONS (AGENDA ITEMS ONLY)

Rolissa Underwood and Austin Underwood spoke about Work Based Learning and his job at Pre Med Tech.

3. CONSENT ITEMS

3.1 Minutes

3.1.1 Minutes of the August 13, 2019 School Board Meeting

3.2 Claims

3.2.1 Regular Claims dated September 10, 2019

3.2.2 Prepaid Claims dated August 1-31, 2019

3.2.3 Payroll Claims dated August 9, 2019 and August 23, 2019

3.3 Grants

3.3.1 US Department Title II, Part A for FFY 2019 \$42,283.02

3.3.2 IDOE Non-English Speaking Program \$15,744.00

3.4 Donations

3.4.1 Donation of \$16.90 to the MJSHS Squire Team Production Services Film Club from various donors

3.4.2 Donation of \$14.88 to the MJSHS After –Prom Program from the PTO-MCS SCRIP

3.4.3 Donation of \$72.17 to MJSHS Science Olympiad Program from the PTO-MCS Sue Gnagy-SCRIP

3.4.4 Donation of \$36.25 to MJSHS HS Football PTO from form the PTO-MCS Heather Schilling-SCRIP

3.4.5 Donation of \$300.00 to the MJSHS Band Program from BIT Computers for Band shirts

3.4.6 Donation of \$286.00 to the MJSHS Band Program from Metzger Landscaping & Design, LLC for band shirts

3.4.7 Donation of \$1,000.00 to MJSHS Band Program for anonymous donor

3.4.8 Donation of \$75.00 to MJSHS FFA Program from anonymous donor

3.4.9 Donation of \$100.00 to MJSHS HS Football Program, cash from anonymous donor

3.4.10 Donation of \$25.00 to MJSHS HS Football Program from anonymous donor

3.4.11 Donation of \$100.00 to MJSHS HS Football Program from Jason Long Trucking

3.4.12 Donation of \$100.00 to MJSHS JH Cheerleading Program from Manchester Alive for Funfest help

- 3.4.13 Donation of \$250.00 to MJSHS JH Boys Basketball Program from Manchester Alive for Funfest help
- 3.4.14 Donation of \$250.00 to MJSHS Varsity Cheerleading Program from Manchester Alive for Funfest help
- 3.4.15 Donation of \$250.00 to the MJSHS Wrestling Program from Manchester Alive for Funfest trash pickup
- 3.4.16 Donation of \$100.00 to MJSHS Cross Country Program for uniforms and equipment from Beacon Credit Union
- 3.4.17 Donation of \$724.00 to MJSHS Football Program for Thorne Insurance Agency
- 3.4.18 Donation of \$800.00 to MJSHS Cross Country Program for the 2019 XC Invite from Three Rivers Running Club
- 3.4.19 Donation of \$250.00 to MJSHS Girls Basketball Program for Summer Camp T-shirts from Beacon Credit Union
- 3.4.20 Donation of \$500.00 to MJSHS Boys Basketball Program for Summer Camp T-shirts from Midwest Poultry Services
- 3.4.21 Donation of \$100.00 to MJSHS Boys Basketball Program for Summer Camp T-shirts from Hometown Media, Inc
- 3.4.22 Donation of \$1,456.50 to MJSHS from Johnson Petroleum, Inc-Spirit Pump
- 3.4.23 Donation of \$1500.00 to MJSHS Athletic Department for TRC Spring Luncheon from Parkview Health
- 3.4.24 Donation of \$300.00 to MJSHS Boys Basketball Program for Summer Camp T-shirt from Riverbend Farms

3.5 Personnel

MIS
Resignation
Tricia Dolby, 4th Grade Maternity Leave Sub

MJSHS
Employment
Tiffani Flora and Erica Vogel, Co-Special Ed Dept. Chairs
Camille Bedke, Guidance Secretary/Paraprofessional
Andrew Chinworth, Head Science Olympiad Coach
Katie Cumberland, Volunteer Assistant JH Volleyball Coach
Hannah Marichal, Special Education Teacher

Resignation
Traci Cummins, Instructional Aide/Guidance Secretary
Andrew Chinworth, Science Olympiad Assistant Coach
Erin Rethlake, Head Softball Coach
Rhonda Bright, Special Education Teacher
Hannah Marichal, R.I.S.E. Paraprofessional

Unpaid leave of Absence
Bradley Buzzard

MAO
Employment
Ray Houser, SRO
Dylan Mack, SRO
Nate Birch, SRO
Chad Pearce, SRO

3.6 Facility Rentals

- 3.6.1 Use of MIS for German Baptist Youth Group October 20, 2019 and October 27, 2019
- 3.6.2 Use of Jr. High Classroom for Daniels Place Staff Training Sept 14-15, 2019 and November 30 and December 1, 2019

Mrs. Ayres recommended approval of all of the consent items as listed.

Mr. Terflinger made a motion to approve and Mr. Espeset seconded that motion with no further discussion the board approved 7-0.

4. Recommendation for Approval

- 4.1 Approval of TRF Reduction amount and use

Mr. Markham in response to Budget Bill (HEA 1001, Section 257) the State appropriated \$150 million dollars to the Teachers Retirement Fund for the next two years. Thus, allowing schools to reduce their TRF payment amounts. The bill requires that after July 1, 2019 and before October 1, 2019, the governing body of each school corporation shall determine in a public meeting the following: The dollar amount of the reduction (\$99,312.20 for Manchester Community Schools) and how the board intends to utilize those funds. Mr. Markham recommended using the \$99,312.50 towards teacher salaries.

Mrs. Ayres made a motion to approve. Mr Hensley made a motion with Mr. Bedke seconding the motion. With no further discussion the board approved 7:0

4.2 Equitable Education Solutions, LLC Consulting Agreement

Dr. Gremaux explained that this is a web based professional development resource for administrators if they see a teacher struggling in a specific areas or they just want to provide PD for their staff.. It's a great resource for them and it's all web based. It is \$5,000.00 a year and paid for by a grant.

Mrs. Ayres made a motion to approve. Mr. Hensley made a motion with Mr. Espest seconding the Motion. With no further discussion the board approved 7:0

4.3 Approval of Field Trip Everglades National Park February 20-25, 2020

Dr. Lippe spoke about the field trip. He stated that this has become an annual trip with Mr. Burnworth's class. This is a very popular trip and a great learning experience.

Mr. Bedke made a motion to approve and Mr. Flack seconded the motion. With no further discussion the board approved 7:0

4.4 Approval of Girl's Youth Basketball Program

Dr. Lippe said this a popular program that is run on Sundays. It gives the younger kids a chance to get some basketball experience.

Mr. Flack made a motion to approve with Mr. Hensley seconding the motion. With no further discussion the board approved 7:0

4.5 German Exchange Field Trip

Dr. Lippe spoke about this field trip. They usually have 8 students and they go to Germany and stay with families for three weeks. This is very unique to MCS and the students really get involved.

Mr. Terflinger made a motion to approve with Mr. Flack seconding the motion. With no further discussion the board approved 7:0

5. Discussion/Information

5.1 Roofing Project Presentation by Baker Tilly and Ice Miller

Dr. Gremaux spoke about needing a roof for the MAO and a possible boiler depending on how the numbers come back. Representatives from Baker Tilly and Ice Miller reviewed finances and possible timelines for roofing project. Mr. Shah asked if we still get a fixed rate if it is extended beyond seven years. Mr. Hensley asked how many schools they work with. Mr. Terflinger asked about how much the boiler will cost. Dr. Gremaux stated they spoke with them about that and said we are able to leave that off until the last minute if needed. Mr. Markham said he used the quote for Barton Coe and the boiler fit into the \$995,000.00 they were looking at.

5.2 P1200 Exercise of Home Rule Powers (first reading)

Dr. Gremaux gave information on the first reading of this policy. She explained what the P, AG and F meant in front of the policies. These are given to us by ISBA. This policy covers that we have an open meeting or discussion. This will become an action item at the October Board meeting.

5.3 P2140 Disclosure of Student List (first reading)

Dr. Gremaux gave information about the first reading of this policy. Mr. Terflinger asked about employee list and if there is a policy about that. Dr Gremaux said she will have to look into that. This will become an action item at the October Board meeting

5.4 P3090 Reporting of Suspected Child Abuse or Neglect (first reading)

Dr. Gremaux gave information about the first reading of this policy. She stated that the staff are now required to call the hotline directly if they suspect any abuse or neglect. The previous policy stated that an administrator or counselor needed to be contacted first and then they would call the hotline. This will become an action item at the October Board meeting.

5.5 P3190 Withdrawal from School (first reading) & F3190 Written Consent of Student Withdrawal (first reading)

Dr. Gremaux gave information about the first reading of this policy and the form that accompanies it. This will become an action item at the October Board meeting.

5.6 P6210 Use of Metal Detectors (first reading) & AG6210 Use of Metal Detectors

Dr. Gremaux gave information on this policy and the administrative guidelines that accompanies it. She stated that we will have a demonstration with the school SRO at the October Board meeting. Dr. Gremaux said that she is only recommending reasonable suspicion and that a search will be conducted by the SRO and not by the administrative staff. This will become an action item at the October Board meeting.

5.7 AG5100 Field Trip (first reading)

Dr. Gremaux gave information on the first reading of this policy. Dr. Gremaux stated that all overnight or out of state field trips must be board approved. Other trips will only need to be approved by the Superintendent. This will become an action item at the October Board meeting.

5.8 ISBA Comprehensive Policy Management

Dr. Gremaux stated that her and Mr. Markham have been looking at this and they found that we have gaps in our board policies. The ISBA is now offering a service for us to work with them closely and they will help us fill those gaps. It is a \$700 a year cost to us. Dr. Gremaux asked for approval to purchase this assistance from ISBA. Mr. Markham added that they will also send quarterly updates to policies and will also give us recommended and sample policies we can utilize. Consultation is available without any extra fee. Mr. Hensley asked if they came in and did a gap audit at first. Mr. Markham reiterated that it was a \$700.00 cost and the policies that they are seeing is what we are missing and updating. Mr. Frantz can get information if needed from ISBA as far as the legal things. Mr. Markham said they will create specific policies up to 15 a year and after that it is \$15 for each additional policy. Mrs. Ayres stated she supports this.

Mr. Hensley made a motion to approve with Mr. Terflinger seconding the motion. With no further discussion the Board approved 7:0

5.9 Service Heartland and Pathway Immersion Presentation- Guidance Department

Mrs. Wise and Mrs. Metzger, guidance counselors for grades 7-12 gave a presentation on Heartland and the Pathway Immersion program that MCS has adopted.

5.10 Heartland Update

Mr. Terflinger gave an update about Heartland. Mark Hobbs and Lori Dubois will be at the October Board meeting to give another presentation from Heartland.

6. Hearing Of Patrons

None

7. Superintendent Comments

Dr. Gremaux thanked everyone for the donations that were received. She announced there will be a Public Work Session on September 24, 2019. This will include the members of the board and anyone from the community that would like to come and participate. She encouraged everyone to tell others about it. She asked the board to give her input on the new packet they received.

8. School Board Comments

None

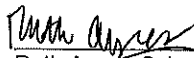
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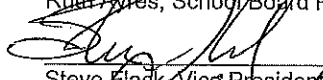
8. School Board Comments

Mrs. Ayres again thanked everyone for the generous donations and thanked those that gave presentations and information to the board and the community members.

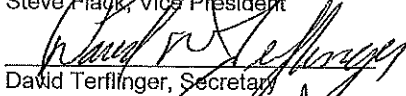
With no further business, Mrs. Ayres, School Board President, adjourned the Manchester Community Schools' Board of Trustees Board Meeting at 7:20 p.m.



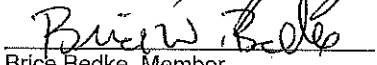
Ruth Ayres, School Board President




Steve Flack, Vice President




David Terflinger, Secretary



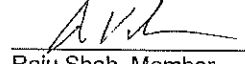
Brice Bedke, Member



Rick Espeset, Member



Michael Hensley, Member



Raju Shah, Member