

**MANCHESTER COMMUNITY SCHOOLS**  
**Board of School Trustees**

Regular Meeting  
Jan. 8, 2019  
5:30 p.m.

MCS Administration Offices  
404 W Ninth Street  
North Manchester, IN 46962

This meeting is a meeting of the School Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated on the agenda.

The meeting site is fully accessible. Any person requiring further accommodation should contact the Superintendent at the offices of Manchester Community Schools, 404 W Ninth Street, North Manchester, IN 46962, (260) 982-7518.

**AGENDA**

(\*indicates item requiring action)

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|-----|---|-----------------|
| I.  | Call to Order                                       |                 |
|     | A. Welcome to Visitors                              | Mr. Flack       |
|     | B. Pledge of Allegiance                             | Mr. Flack       |
|     | C. Consideration of Agenda Additions or Deletions   | Mr. Flack       |
|     | D. Public Comment (Agenda Items Only)               | Mr. Flack       |
| II. | School Board Reorganization                         |                 |
|     | *A. Swearing in of Elected Board Members            | Mr. Frantz      |
|     | *B. Conflict of Interest Statements                 | Mr. Frantz      |
|     | *C. Election of Officers                            | Mr. Flack       |
|     | 1. President  |                 |
|     | 2. Vice President                                   |                 |
|     | 3. Secretary  |                 |
|     | *D. Consideration of Appointments for 2019          |                 |
|     | 1. Corporation Treasurer                            | Mr. Markham     |
|     | 2. Corporation Assistant Treasurer                  | Mr. Markham     |
|     | 3. Corporation Attorney                             | Board President |
|     | 4. Legislative Liaison                              | Board President |
|     | 5. Heartland Career Center Representative           | Board President |
|     | 6. North Manchester Redevelopment Commission Member | Board President |
|     | 7. North Manchester Parks & Recreation Committee    | Board President |
|     | *E. Establishment of Designated Newspaper for 2019  | Board President |
|     | *F. Consideration of Board Members' Compensation    | Board President |
|     | *G. Approval of 2019 School Board Dates             | Mr. Mikel       |
|     | *H. RIF Policy                                      | Mr. Markham     |

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|---|--|
| <p>III. Consent Items</p> <ul style="list-style-type: none"> <li>*A. Minutes</li> <li>*B. Claims</li> <li>*C. Grants</li> <li>*D. Donations</li> <li>*E. Personnel</li> </ul>   | <p>Mr. Mikel</p>   |
| <p>IV. New Business</p> <p>*Action Items:</p> <ul style="list-style-type: none"> <li>*1. Overnight Field Trip – FFA Officers to Trafalger, IN.<br/>Feb. 1 – 3, 2019</li> <li>*2. Sunday Facility Rental – Old German Baptist Brethren Youth<br/>Group, Mar. 10, 2019</li> <li>*3. Sunday Facility Rental – Old German Baptist Brethren Youth<br/>Group, Mar. 17, 2019</li> <li>*4. Sunday Facility Rental – Tri Kappa, Feb. 3, 2019</li> <li>*5. Procedures for Board member appointment</li> </ul> |  |
| <p>V. Administrative Updates/Reports</p> <ul style="list-style-type: none"> <li>A. Principals</li> <li>B. Curriculum Director</li> <li>C. MTA</li> <li>D. Business Manager</li> <li>E. Interim Superintendent</li> </ul>  | <p>Mrs. Amy Korus, Mr. Self<br/>Dr. Lippe<br/>Mrs. Gnagy<br/>Mr. Huber<br/>Mr. Markham<br/>Mr. Mikel</p> |
| <p>VI. Comments from Visitors (All Items)</p>   | <p>Board President</p>   |
| <p>VII. Comments and Questions from Board Members</p>   | <p>Board President</p>   |
| <p>VIII. Adjournment</p>  | <p>Board President</p>   |

**MANCHESTER COMMUNITY SCHOOLS**  
**January 8<sup>th</sup>, 2019**

**AGENDA ITEM III. CONSENT ITEMS**

Recommendation for approval of the following Consent Agenda Items:

\*A. Minutes

1. Minutes of the Dec. 11, 2018 School Board Meeting

Claims

1. Regular Claims dated Jan. 8, 2019
2. Prepaid Claims dated Dec. 1 - 31, 2018
3. Payroll Claims dated Dec. 14, 2018 and Dec. 28, 2018

\*C. Grants

\*D. Donations

1. Donation of \$40.00 to Manchester Intermediate School for Student Financial Needs Account from an anonymous donor.
2. Donation of \$100.00 to Manchester Intermediate School for Student Lunch Aid from an anonymous donor.
3. Donation of \$9.76 to Manchester Jr. Sr. High School Squire Team Production Services Film Club from various donors.
4. Donation of \$500.00 to Manchester Jr. Sr. High School Band Program from an anonymous donor.
5. Donation of \$500.00 to Manchester Jr. Sr. High School Choir Program from an anonymous donor.
6. Donation of \$1000.00 to Manchester Jr. Sr. High School Drama Program from an anonymous donor.
7. Donation of \$1000.00 to Manchester Jr. Sr. High School Baseball Program from an anonymous donor.
8. Donation of \$500.00 to Manchester Jr. Sr. High School Volleyball Program from an anonymous donor.
9. Donation of \$500.00 to Manchester Jr. Sr. High School Girls Basketball Program from an anonymous donor.
10. Donation of \$212.50 to Manchester Jr. Sr. High School FFA Program from Ronald and Rebecca Brown.

\*E. Personnel

MES

Resignation

1. Frances Sleighter, Instructional Assistant, Effective Dec. 19, 2018

MJSHS

Employment

1. Dave Zinsmeister, *Crest* Yearbook Advisor, end of 2018-2019
2. Richard Kelsheimer, Night Custodian, 2018-19
3. Autumn Johnson, Winter Guard Coach, 2018-19
4. Cathy Huber, Assistant Instrumental Music Coach, 2018-19
5. Hailey Schneider, Band Volunteer, 2018-19  
(Pending ECH & DCS check)

(Cont.)

Leave of Absence

1. Amanda Schroll, Instructional Assistant, (one personal day - five unpaid days, Feb. 6 – 13, 2019)

MAO

Leave of Absence

1. Debi Vawter, Bus Driver, (1/2 day personal, 1/2 day unpaid day – Dec.7, 2018 and eight and half unpaid days, Dec. 10 – 19, 2018)

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**AGENDA ITEM IV. NEW BUSINESS**

Recommendation for approval of the following New Business Items:

\*Action Items:

- |   |                 |
|---|-----------------|
| *1. Overnight Field Trip – FFA Officers to Trafalger, IN. Feb. 1 – 3, 2019            | Dr. Lippe       |
| *2. Sunday Facility Rental – Old German Baptist Brethren Youth Group<br>Mar. 10, 2019 | Dr. Lippe       |
| *3. Sunday Facility Rental – Old German Baptist Brethren Youth Group<br>Mar. 17, 2019 | Dr. Lippe       |
| *4. Sunday Facility Rental – Tri Kappa, Feb. 3, 2019                                  | Dr. Lippe       |
| *5. Procedures of Board member appointment  | Board President |