

MINUTES OF REGULAR SCHOOL BOARD MEETING
MANCHESTER COMMUNITY SCHOOLS
Aug. 14, 2018

The Manchester Community Schools' Board of Trustees met at Manchester Community Schools Administration Offices on August 14, 2018 at 5:30 p.m.

Board Members were present or absent as follows:

PRESENT: Mr. Tim McLaughlin, Dr. Nate Trump, Mrs. Sally Krouse and Mr. Steve Flack

ABSENT: Mr. Brice Bedke, Mrs. Ruth Ayres and Mr. Brian Schilling

Also in Attendance: Mr. Mike Pettibone, Interim Superintendent; Mr. Jeremy Markham, MCS Business Manager; Dr. Jon Lippe, Principal MJSHS; Mr. Randy Self, Principal MIS; Mrs. Amy Korus, Principal; Mr. Mark Frantz, Attorney; Makenzie Klemann, Wabash Plain Dealer; David Fenker, News Journal.

CALL TO ORDER

Mr. Steve Flack School Board President, called the meeting of the Manchester Community Schools' Board of Trustees to order at 5:30 p.m. Mr. Flack led those in attendance in reciting the Pledge of Allegiance.

CONSIDERATION OF AGENDA ADDITIONS OR DELETIONS

Mr. Pettibone added Casey Frantz, Instructional Assistant, MJSH for employment and the resignation of Brian Cain, MAO Custodian/Maintenance, under Consent Items, Item *E.

Under New Business, *Action Items, Mr. Pettibone added the Manchester Youth Football and Building Rental for a Fundraiser to be held in the MAO gym.

PUBLIC COMMENT (AGENDA ITEMS ONLY)

Lisa Williams, Instructional Assistant expressed thanks for the school wide corporation meeting welcoming back teachers and staff. Lisa was grateful for the school safety program that was held by Dan Mawhoor from the Indiana State Police.

PRESENTATIONS

Overview of School Safety

Mr. Bishir explained the School Safety procedures that will be in place now for Manchester Community Schools. MCS received a \$30,000 grant from the Department of Homeland Security and this is a matching fund, which means each dollar spent by MCS will be matched up to \$30,000 to pay for two School Resource Officers, Mr. Nate Birch and Mr. Greg Tomlinson, who will share the duties. An active shooter training presentation was given by Mr. Dan Mawhoor, from the Indiana State Police. For building procedures, every classroom will have a safety poster explaining safety procedures. Supervision schedules for door entrances and the bus hub and MES, MIS and MJSH will have school safety teams. Mr. Bishir is working with administrators updating the Bully Report forms. These forms will be more accessible online and will be at the front desk in the offices at each school. MES, MIS and MJSH will all follow the same procedures.

CONSENT ITEMS

- *A. Minutes
 1. Minutes of the June 12, 2018 School Board Meeting.
 2. Minutes of the Aug. 9, 2018 Budget Hearing.
- Claims
 1. Regular Claims dated Aug. 14, 2018
 2. Prepaid Claims dated July 1 – 31, 2018
 3. Payroll Claims dated July 13, 2018 and July 27, 2018

- *C. Grants

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*D. Donations

1. Donation of \$15,000.00 to Manchester Community Schools Corporation 2018-2019 academic year from Ford Meter Box Company, Inc.
2. Donation of \$800.00 to Manchester Jr. Sr. High School County Program for the 2018 Invite from Three Rivers Running Company.
3. Donation of \$100.00 to Manchester Jr. Sr. High School Football Program from an anonymous donor.
4. Donation of \$400.00 to Manchester Jr. Sr. High School Cheerleading Program for cheer camp from Gamma Kappa Chapter of Kappa Kappa Chapter.
5. Donation of \$1000.00 to Manchester Jr. Sr. High School Football Program for team meals from American Legion Post.

*E. Personnel

MES

Employment

1. Sarah Steely, Instructional Assistant, 2018-19
(Pending ECH & DCS check)
2. Cory Markstahler, Instructional Assistant, 2018-19
(Pending ECH & DCS check)
3. Melody Holmes, Instructional Assistant, 2018-19
(Pending ECH & DCS check)
4. Emily Penrod, Instructional Assistant, 2018-19
(Pending ECH & DCS check)
5. Kristin Buuck, Kindergarten Teacher, 2018-19
(Pending ECH & DCS check)

Resignation

1. Deb Thompson, Half – Time Preschool Instructional Assistant, Effective July 26, 2018

Extended Maternity Leave

1. Kristen Roth, Kindergarten Teacher, extended to the end of 2018-2019 school year.

MIS

Employment

1. Allison Kauffman, Fifth Grade Teacher, 2018-19
2. Emily House, Media/Technology Assistant, 2018-19
(Pending ECH & DCS check)
3. Kassandra Lucas, Fourth Grade Teacher, 2018-19
(Pending ECH & DCS check)
4. Trina Semler, Part – time Cook, 2018-19
5. Shannon Cook, Part – time Cook, 2018-19
(Pending ECH & DCS check)
6. Dwight Haynes transferring from night custodian at MJSH to day custodian at MIS.

Resignation

1. Tessa Doll, Fifth Grade Teacher, Effective July 12, 2018
2. Anne Clark, Sixth Grade Teacher, Effective July 16, 2018
3. Cindy Pence, Part – Time Cook, August 3, 2018
4. Jamie Schroll, Part – Time Cook, Effective July 19, 2018
5. Allison Kauffman, Media Center Assistant, Effective August 14, 2018
6. Anne Clark, Sixth Grade team leader, Effective July 25, 2018
7. Trina Semler, Instructional Assistant, Effective July 27, 2018
8. Sarah Greer, Custodian, Effective August 1, 2018

MJSHS

Employment

1. Hannah Bostick, Eighth Grade Social Studies Teacher, 2018-19
(Pending ECH & DCS check)
2. Susan Clifton, Media Center Specialist Assistant, 2018-19
(Pending ECH & DCS check)
3. Nate Gephart Volunteer Cross – Country Coach, 2018-19
(Pending ECH & DCS check)
4. Justin Heeter Volunteer Cross – Country Coach, 2018-19

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5. Calvin Sellers, Boys Head Tennis Coach, 2018-19
(Pending ECH & DCS check)
6. Alyssa McDowell, Math and Health/PE Teacher, 2018-19
(Pending ECH & DCS check)
7. Alyssa Spann, Eighth Grade Volleyball Head Coach, 2018-19
(Pending ECH & DCS check)
8. Kiera Stacy, Volunteer Girls Soccer Coach, 2018-19
9. Kendra Auler, Volunteer Jr. High Volleyball Coach, 2018-19
(Pending ECH & DCS check)
10. Jennifer Maciejewski, High School Study Hall Supervisor, 2018-19
11. Casey Frantz, Instructional Assistant, 2018-19

Resignation

1. Jessica France, Math and Health/PE Teacher, Effective July 11, 2018
2. Michele Barnett, High School Study Hall Supervisor, Effective August 1, 2018
3. Jennifer Maciejewski, Instructional Assistant, Effective August 8, 2018

MAO

Employment

1. Nate Birch, School Resource Officer, 2018-19
2. Greg Tomlinson, School Resource Officer, 2018-19
3. Sara Long, Bus Driver, 2018-19

Resignation

1. Brian Cain, Maintenance/Custodian, Effective August 13, 2018

Mr. Pettibone recommended approval of all of the consent items as listed.

Mr. McLaughlin moved to approve all the Consent Items outlined above. Dr. Nate Trump seconded the motion with no further discussion, a Board vote of 4:0 approved the Consent Items as presented.

NEW BUSINESS

*Action Items

- *1. Adoption of Director of Squire Academy job expectations and compensation.

Mr. Pettibone expressed thanks to the Board for allowing the school administration to discuss how to get more assistance into the middle school with safety issues and making connections with the students. So the idea of having a part – time middle school principal/Squire Academy director was created. Two internal candidates were interviewed and at this time, Mr. Pettibone would like to withdraw the request for the position of middle school principal/Squire Academy director. Mr. Pettibone presented a job description of the Squire Academy director. Part of the responsibilities will also be in the middle school assisting teachers with discipline issues and counseling students. The director days will be adjusted from 183 days to a 205 day contract. Part of the directors responsibility will be the summer testing and supervision of the APEX students in Squire Academy. MTA supported this move.

Mrs. Krouse made a motion to approve the Adoption of Director of Squire Academy job expectations and compensation as presented: Mr. McLaughlin seconded the motion; and the Board voted 4:0 to approve the motion.

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*2. Permission to advertise the 2019 Budget

Mr. Markham asked the Board for permission to advertise the 2019 Budget.

Mrs. Krouse made a motion to approve to advertise the 2019 Budget as presented: Dr. Trump seconded the motion; and the Board voted 4:0 to approve the motion.

*3. Manchester Youth Football

Dr. Lippe asked for approval of the Manchester Youth Football to have games on MJSH football field on Sunday's.

Dr. Trump made a motion to approve the Manchester Youth Football as presented: Mr. McLaughlin seconded the motion; and the Board voted 4:0 to approve the motion.

*4. Saturday Facility Rental – Bus Drivers dance for Reece Wagner Fundraiser

Dr. Lippe asked for approval of a dance to be hosted by Manchester Community Schools Bus Drivers for Reece Wagner.

Mr. McLaughlin made a motion to approve the Saturday Facility Rental – Bus Drivers dance for Reece Wagner Fundraiser as presented: Mrs. Krouse seconded the motion; and the Board voted 4:0 to approve the motion.

ADMINISTRATIVE UPDATES AND REPORTS

A. Principals

Mrs. Korus reported the first week of school and open house went great! Excited to see students in the building. Wabash Promise, PTO and the YMCA were at the open house and we are just shy of twenty students signed up for the Wabash Promise.

Mr. Self reported Monday will be the MIS open house. Students and staff did a great job the first week of school and looking forward to a great year. The food pantry is still operating and serving about thirty to forty families.

Dr. Lippe reported everyone is excited to be back and their first week went very well. The girls golf team is doing great and the first home football game will be on Friday.

B. MTA

Mrs. Slavkin, vice president of MTA reported teachers were preparing rooms and making lesson plans. MIS teachers have been collaborating. MES teachers are working very hard with their new principal, multiple changes to their reading curriculum and rolling out chromebooks in their classrooms. Everyone is looking forward to the new school year.

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C. Business Manager

Mr. Markham will ask members to pass a resolution to establish the Education fund and the Operations fund at the September board meeting. He will ask for a resolution to move end of the year balances from the current General fund December 31, 2018 to the Education fund January 1, 2019 and ask for a resolution to move end of year funds from the CPF, Transportation and Bus Replacement funds to the Operation fund on January 1, 2019.

Our enrollment to date is up from last year.

D. Interim Superintendent

Mr. Pettibone thanked all staff, Mrs. Krouse, Wabash Community Foundation, Boy Scouts for coming together on the school wide corporation meeting and a special thank you went to Mr. Dan Mawhoor from the Indiana State Police for the school safety training.

Mr. Pettibone stated he will not be able to attend the September 11, Board meeting and asked if Mr. Markham could manage the meeting for him. There was no objection from Board members.

COMMENTS FROM VISITORS


Mr. Michael Dixon asked to have Tri – Kappa title, replace Gamma Kappa Kappa title for donations when receiving them. He also had a suggestion on the Bullying Forms to look at the wording on them and have them not say Bullying.

COMMENTS FROM BOARD MEMBERS

Mr. Flack expressed his thanks for the donations that were received and is looking forward to a great school year.

ADJOURNMENT

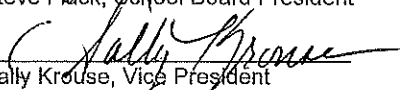
With no further business, Mr. Flack, School Board President, adjourned the Manchester Community Schools' Board of Trustees Board Meeting at 6:18 p.m.



Steve Flack, School Board President



Tim McLaughlin, Member



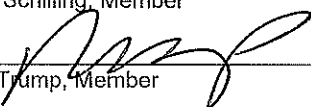
Sally Krouse, Vice President

Absent

Brian Schilling, Member

Absent

Ruth Ayres, Secretary



Nate Trump, Member

Absent

Brice Bedke, Member

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