

**MANCHESTER COMMUNITY SCHOOLS**  
**Board of School Trustees**

Regular Meeting  
Aug. 14, 2018  
5:30 p.m.

MCS Administration Offices  
404 W Ninth Street  
North Manchester, IN 46962

This meeting is a meeting of the School Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated on the agenda.

The meeting site is fully accessible. Any person requiring further accommodation should contact the Superintendent at the offices of Manchester Community Schools, 404 W Ninth Street, North Manchester, IN 46962, (260) 982-7518.

**AGENDA**

(\*indicates item requiring action)

- |      |  |                                   |
|------|--|-----------------------------------|
| I.   | Call to Order  |                                   |
|      | A. Welcome to Visitors   | Mr. Flack                         |
|      | B. Pledge of Allegiance  | Mr. Flack                         |
|      | C. Consideration of Agenda Additions or Deletions                            | Mr. Flack                         |
|      | D. Public Comment (Agenda Items Only)  | Mr. Flack                         |
|      | E. Overview of School Safety   | Mr. Bishir                        |
| II.  | Consent Items  | Mr. Pettibone                     |
|      | *A. Minutes  |                                   |
|      | *B. Claims   |                                   |
|      | *C. Grants   |                                   |
|      | *D. Donations  |                                   |
|      | *E. Personnel  |                                   |
| III. | New Business   |                                   |
|      | *Action Items:   |                                   |
|      | *1. Adoption of Director of Squire Academy job expectations and compensation | Mr. Pettibone                     |
|      | *2. Permission to advertise the 2019 Budget                                  | Mr. Markham                       |
| IV.  | Administrative Updates/Reports   |                                   |
|      | A. Principal Reports   | Mrs. Korus, Mr. Self<br>Dr. Lippe |
|      | B. MTA   | Mr. Huber                         |
|      | C. Curriculum Director   | Mrs. Gnagy                        |
|      | D. Business Manager  | Mr. Markham                       |
|      | E. Interim Superintendent  | Mr. Pettibone                     |
| V.   | Comments from Visitors (All Items)   | Mr. Flack                         |
| VI.  | Comments and Questions from Board Members                                    | Mr. Flack                         |
| VII. | Adjournment  | Mr. Flack                         |

**MANCHESTER COMMUNITY SCHOOLS**  
**August 14, 2018**

**AGENDA ITEM II. CONSENT ITEMS**

Recommendation for approval of the following Consent Agenda Items:

- \*A. Minutes
  - 1. Minutes of the July 10, 2018 School Board Meeting.
  
- \*B. Claims
  - 1. Regular Claims dated Aug. 14, 2018
  - 2. Prepaid Claims dated July 1 - 31 2018
  - 3. Payroll Claims dated July 13, 2018 and July 27, 2018
  
- \*C. Grants
  
- \*D. Donations
  - 1. Donation of \$15,000.00 to Manchester Community Schools Corporation 2018 - 2019 academic year from Ford Meter Box Company, Inc.
  - 2. Donation of \$800.00 to Manchester Jr. Sr. High School County Program for the 2018 Invite from Three Rivers Running Company.
  - 3. Donation of \$100.00 to Manchester Jr. Sr. High School Football Program from an anonymous donor.
  - 4. Donation of \$400.00 to Manchester Jr. Sr. High School Cheerleading Program for cheer camp from Gamma Kappa Chapter of Kappa Kappa Chapter.
  - 5. Donation of \$1000.00 to Manchester Jr. Sr. High School Football Program for team meals from American Legion Post.
  
- \*E. Personnel
  - MES
    - Employment
      - 1. Sarah Steely, Instructional Assistant, 2018-19  
(Pending ECH & DCS check)
      - 2. Cory Markstahler, Instructional Assistant, 2018-19  
(Pending ECH & DCS check)
      - 3. Melody Holmes, Instructional Assistant, 2018-19  
(Pending ECH & DCS check)
      - 4. Emily Penrod, Instructional Assistant, 2018-19  
(Pending ECH & DCS check)
      - 5. Kristin Buuck, Kindergarten Teacher, 2018-19  
(Pending ECH & DCS check)
    - Resignation
      - 1. Deb Thompson, Half – Time Preschool Instructional Assistant, Effective July 25, 2018

MES (Cont.)

Extended Maternity Leave

1. Kristen Roth, Kindergarten Teacher, extended to the end of 2018-2019 school year.

MIS

Employment

1. Allison Kauffman, Fifth Grade Teacher, 2018-19
2. Emily House, Media/Technology Assistant, 2018-19  
(Pending ECH & DCS check)
3. Kassandra Lucas, Fourth Grade Teacher, 2018-19  
(Pending ECH & DCS check)
4. Trina Semler, Part – time Cook, 2018-19
5. Shannon Cook, Part – time Cook, 2018-19  
(Pending ECH & DCS check)

Resignation

1. Tessa Doll, Fifth Grade Teacher, Effective July 12, 2018
2. Anne Clark, Sixth Grade Teacher, Effective July 16, 2018
3. Cindy Pence, Part – Time Custodian, Effective August 3, 2018
4. Jamie Schroll, Part – Time Cook, Effective July 19, 2018
5. Allison Kauffman, Media Center Assistant, Effective August 14, 2018
6. Anne Clark, Sixth Grade team leader, Effective July 25, 2018
7. Trina Semler, Instructional Assistant, Effective July 27, 2018
8. Sarah Greer, Custodian, Effective August 1, 2018

MJSHS

Employment

1. Hannah Bostick, Eighth Grade Social Studies Teacher, 2018-19  
(Pending ECH & DCS check)
2. Susan Clifton, Media Center Specialist Assistant, 2018-19  
(Pending ECH & DCS check)
3. Nate Gephart Volunteer Cross – Country Coach, 2018-19  
(Pending ECH & DCS check)
4. Justin Heeter Volunteer Cross – Country Coach, 2018-19
5. Calvin Sellers, Boys Head Tennis Coach, 2018-19
6. Alyssa McDowell, Math and Health/PE Teacher, 2018-19  
(Pending ECH & DCS check)
7. Alyssa Spann, Eighth Grade Volleyball Head Coach, 2018-19  
(Pending ECH & DCS check)
8. Kiera Stacy, Volunteer Girls Soccer Coach, 2018-19
9. Kendra Auler, Volunteer Jr. High Volleyball Coach, 2018-19  
(Pending ECH & DCS check)
10. Jennifer Maciejewski, High School Study Hall Supervisor, 2018-19

Resignation

1. Jessica France, Math and Health/PE Teacher, Effective July 11, 2018
2. Michele Barnett, High School Study Hall Supervisor, Effective August 1, 2018
3. Jennifer Maciejewski, Instructional Assistant, Effective August 8, 2018

MAO

Employment

1. Nate Birch, School Resource Officer, 2018-19
2. Greg Tomlinson, School Resource Officer, 2018-19
3. Sara Long, Bus Driver, 2018-19

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**AGENDA ITEM III. NEW BUSINESS**

Recommendation for approval of the following New Business Items:

\*Action Items:

- \*1. Adoption of Director of Squire Academy job expectations and compensation
- \*2. Permission to advertise the 2019 Budget

Mr. Pettibone

Mr. Markham