

MINUTES OF REGULAR SCHOOL BOARD MEETING
MANCHESTER COMMUNITY SCHOOLS
March 13, 2018

The Manchester Community Schools' Board of Trustees met at Manchester Community Schools Administration Offices on March 13, 2018 at 5:30 p.m.

Board Members were present or absent as follows:

PRESENT: Mrs. Ruth Ayres, Mr. Tim McLaughlin, Mr. Brian Schilling, Dr. Nate Trump Mr. Steve Flack, Mrs. Sally Krouse and Mr. Brice Bedke

ABSENT: Mr. Mike Pettibone, Interim Superintendent

Also in Attendance: Mr. Scott Bumgardner, MCS Business Manager; Dr. Jon Lippe, Principal MJSHS; Mr. Randy Self, Principal MIS; Dr. Joe Rodgers, Principal MES; Mrs. Sue Gnagy, Curriculum Director; Mr. Albert Schlitt, Attorney; Mr. Mark Frantz, Attorney; Makenzie Klemann, Wabash Plain Dealer; David Purvis-Fenker, News Journal.

CALL TO ORDER

Mr. Flack School Board President, called the meeting of the Manchester Community Schools' Board of Trustees to order at 5:30 p.m. Mr. Flack led those in attendance in reciting the Pledge of Allegiance.

CONSIDERATION OF AGENDA ADDITIONS OR DELETIONS

PUBLIC COMMENT (AGENDA ITEMS ONLY)

Mrs. Julie Garber, from the Community Foundation expressed she is very glad to see we have preschool on the agenda and is in favor of having it at Manchester Elementary School.

CONSENT ITEMS

- *A. Minutes
 - 1. Minutes of the Feb. 13, 2018 School Board Meeting.

- *B. Claims
 - 1. Regular Claims dated Mar. 13, 2018
 - 2. Prepaid Claims dated Feb. 1 - 28, 2018
 - 3. Payroll Claims dated Feb. 9, 2018 and Feb. 23, 2018

- *C. Grants

- *D. Donations
 - 1. Donation of \$150.00 to the Manchester Jr. Sr. High School APES Everglades Trip from an anonymous donor.
 - 2. Donation of \$50.00 to Manchester Jr. Sr. High School JH Chicago/ Indianapolis Trip from an anonymous donor.
 - 3. Donation of \$50.00 to the Manchester Jr. Sr. High School Industrial Technology Program from an anonymous donor for the help that was given to them by the Industrial Technology Classes.
 - 4. Donation of \$400.00 to the Manchester Jr. Sr. High School Boys Basketball Program from an anonymous donor.

- *E. Personnel
 - MES
 - Resignation
 - 1. Wendy Bradley, Instructional Assistant, Effective Feb. 14, 2018
 - 2. Penny Sisto, Instructional Assistant, Effective Mar. 21, 2018
 - MIS
 - Employment
 - 1. Jen Birch, Intramural Soccer Coach, 2017-18
 - 2. Carol Collett, Intramural Soccer Coach, 2017-18
 - 3. Allison Kauffman, Intramural Soccer Coach, 2017-18
 - 4. Heather Terflinger, Intramural Soccer Coach, 2017-18

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MJSHS

Employment

1. Lucas Helton, JV Assistant Baseball Coach, 2017-18
2. Brittany Watson, Volunteer Softball Coach, 2017-18
3. Jon Brann, JV Assistant Track Coach, 2017-18
(Pending ECH & DCS checks)
4. Laurel Callaway, Assistant Girls Tennis Coach, 2017-18
5. Nikki Briner, Assistant Girls Tennis Coach, 2017-18
6. Natalee Osborn, JH Co-Ed Tennis Coach, 2018-19
7. John Wischman, Substitute Custodian, 2017-18
(Pending DCS & ECH checks)
8. Jennifer Maciejewski, JV Softball Coach, 2017-18

Resignation

1. Matt Carver, JV Baseball Coach, Effective Feb. 19, 2018
2. Natalee Osborn, Girls C Team Volleyball Coach, Effective Mar. 5, 2018

Leave of Absence

1. Traci Wilcox, Cook (two personal days - six unpaid days May 9-18, 2018)

Mr. Bumgardner recommended approval of all of the consent items as listed.

Mrs. Krouse moved to approve all the Consent Items outlined above. Mr. McLaughlin seconded the motion with no further discussion, a Board vote of 7:0 approved the Consent Items as presented.

NEW BUSINESS

*Action Items

- *1. Accept the contractual numbers of the Manchester Community Schools Superintendent contract for the 2018-2019 school year and permission to advertise in accordance with Indiana State statute.

Mr. Bumgardner asked Board members permission to advertise for a hearing on the 2018-2019 Superintendent's contract. The contract shall be for a term of one year and shall commence on July 1, 2018 and shall continue through June 30, 2019 or when all contractual days have been documented and satisfied prior to June 30, 2019.

Dr. Trump made a motion to approve to advertise the 2018-2019 Superintendent's contract as presented; Mr. Schilling seconded the motion; and the Board voted 7:0 to approve the motion.

- *2. Approve agreement with Yager Educational Services to conduct the Climate Audit.

Mr. Bumgardner explained to Board members there were two decisions to make on the Climate Audit. First, is having Mr. Pettibone involved in the audit and only paying Yager Educational Services \$12,250.00 and the second is not having Mr. Pettibone involved and paying Yager Educational Services \$22,500.00. At this time, as administrators, it was felt that Mr. Pettibone can be impartial in his findings and would greatly benefit us as being a part of the climate audit. We recommend that we take the option of having Mr. Pettibone being involved in the climate audit and paying Yager Educational Services \$12,250.00.

Mr. Bedke asked if there were different ways we can conduct a Climate Audit without it being expensive.

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Mrs. Ayres commented that she has been through a climate audit with the Yager Educational Services. They do a very good job at bringing to the table what our strengths are and building on those. Mr. Pettibones work is excellent and this would be worthwhile and an exciting effort.

Mr. Schilling thought this would be valuable input on our search for Manchester Community Schools Superintendent.

Mrs. Krouse commented that the reputation of Yager Educational Services was highly regarded.

Mrs. Krouse made a motion to approve the agreement with Yager Educational Services for \$12,250.00 as presented: Mrs. Ayres seconded the motion; and the Board voted 7:0 to approve the motion.

- *3. Fund Preschool at MES for the 2018-2019 School year
 - A. Partial Parent/Partial General Fund
 - B. Maximum of two classes with a maximum of forty-eight students
 - C. Guidelines as presented
 - Turn four on or before March 1, 2018
 - Preference to MCS employees for dependent children

Mr. Bumgardner explained this is the best proposal for our preschool program that would allow us to have forty-eight students. One teacher and one instructional assistant per twenty-four students. We would charge fifty dollars per week.

Mr. Bedke and Mrs. Ayres questioned why are we using part of the general fund dollars and is there any grants that we could look into.

Mr. Bumgardner said we can look at this program on a yearly basis and have the fee approved, since we do have the flexibility to do so. We are still lower than other places who charge more.

Mr. Schilling made a motion to approve the funding for Preschool at MES for the 2018-2019 School year as presented: Mr. McLaughlin seconded the motion; and the Board voted 5:2 to approve the motion with Mr. Bedke and Mrs. Ayres voting against.

- *4. Accept Tax Anticipation Warrants

Mr. Bumgardner asked for approval of Crossroads Banks bidding an interest rate of 2.45% on the Tax Anticipation Warrants.

Mr. McLaughlin made a motion to approve Crossroads Banks interest rate on the Tax Anticipation Warrants as presented: Mr. Bedke seconded the motion; and the Board voted 7:0 to approve the motion.

- *5. Approval of boys and girls' Summer Camps for basketball, volleyball, soccer and tennis, May 29 – June 22, 2018.

Dr. Lippe asked for approval of the boys and girls' Summer Camps for basketball, volleyball, soccer and tennis, May 29- June 22, 2018.

Mr. Schilling made a motion to approve the boys and girls' Summer Camps as presented: Mrs. Ayres seconded the motion; and the Board voted 7:0 to approve the motion.

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*6. Sunday Facility Rental – Old German Baptist Church, April 15, 2018

Dr. Lippe asked for approval of Sunday Facility Rental – Old German Baptist Church April 5, 2018

Mrs. Ayres made a motion to approve the Sunday Facility Rental – Old German Baptist Church, April 15, 2018 as presented: Dr. Trump seconded the motion; and the Board voted 7:0 to approve the motion.

*7. Overnight Field Trip – Camp Crosley, May 14 – 15, 2018

Mr. Self asked for approval of the Overnight Field Trip to Camp Crosley. Sixth grade students attend for an outdoor learning experience.

Mrs. Krouse made a motion to approve the Overnight Field Trip – Camp Crosley, May 14 - 15, 2018 as presented: Mr. Bedke seconded the motion; and the Board voted 7:0 to approve the motion.

Discussion Items:

8. First reading of Revision of Policy #4010

Mr. Bumgardner read the revisions to Policy #4010 regarding entrance requirements to Kindergarten and First Grade.

Kindergarten –

Each child shall be eligible for Kindergarten providing that she/he has attained the age of five (5) on or before August 1st. This requirement shall also apply to children who transfer into the School Corporation and who may have attended private or public kindergarten in another locality.

First Grade –

A child should have attained the age of six (6) years on or before August 1st to be eligible to enter first grade. If a child seeking to enroll in first grade has not attended kindergarten, the Superintendent shall make a determination as to whether the student will enroll in kindergarten or first grade based upon the assessment model found in the administrative guidelines (see AG 5112C).

There was no discussion.

9. Safety/Construction Project

Mr. Bumgardner reported to Board members that we need to keep up on the maintenance on our current facilities. A new roof will be needed at the Junior High/Administration building in the next couple of years. MIS and MES will be needing new boilers. They are twenty years old as of now. MIS is in need of a new parking lot this summer. These projects could fall into our CPF fund and not have to borrow the money.

Mr. Bumgardner addressed safety concerns throughout the district. MES and MIS office entrances are in the heart of the buildings and we are proposing to move these. MES will not be as hard to fix this problem, but at MIS it will be more complex. The other safety concern are the students walking back and forth from the Jr. High building to the High school for classes and lunch. Currently we are serving breakfast in the morning at the Jr. High to help eliminate some of the walking back and forth.

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Mr. Bumgardner proposed building a fieldhouse between the Jr. High and the High School. This will allow students to walk to and from each building in a secure setting and help with some of the safety issues. The fieldhouse will have space for a track course, Orthoworx lab, football lockers, area for our band to practice and a community area. Mr. Bumgardner presented drawings of the proposed field house from Moake Park. In conjunction with this project, are plans to add a concession stand for the basketball games at the high school. The space is available in the library at the high school. This would double as a café/concession stand. Other wants are turf for the football field and a softball diamond. The softball team currently plays at the park.

10. Financial Implications to the citizens of MCS

Mr. Damian Maggos from George K. Baum & Company went over the ten million dollar project and what would be the impact on the tax payers.

ADMINISTRATIVE UPDATES AND REPORTS

A. Business Manager

Mr. Bumgardner asked the Board if they would like for him to move on with Moake Park and to start a strategic acquisition plan to present to the Board, to hear the projects we are committed to and the financing that will be required for this project. The Board agreed. Mrs. Ayres asked if we could look into more secured doors at the high school and Mr. Bumgardner replied yes.

B. Principals

Dr. Lippe reported on March 10 they were fortunate to host the FFA District 6 Leadership Contest at the high school. There were twenty contests and we had everyone place in the top three with several advancing to state.

Congratulations went out to Rebekah Pyle for getting gold at band state solo and ensemble contest.

Forty seven new members were introduced into the National Honor Society, Thursday, March 8th.

Dr. Lippe wished Science Olympiad good luck at the state competition in Bloomington, IN.

Mr. Self reported ISTEP part one is completed. The students took the testing very seriously. Teachers are getting ready for the next eLearning days March 24 and April 14. Some upcoming events at MIS are fourth grade trip to Indianapolis, fifth grade BizTown experience, grandparents day and sixth grade to Camp Crosley.

Dr. Rodgers reported ISTEP and IREAD are going very well. The students are doing a great job and the staff have been very supportive. Muffins with Moms is coming up and expecting a big turn out. The spring musical is in May and the school carnival will be May 5th.

COMMENTS FROM VISITORS

Positive comments were expressed about the possibility of constructing a field house to connect the Junior High and the High schools for mainly safety reasons and also what the building will house for our athletic teams.

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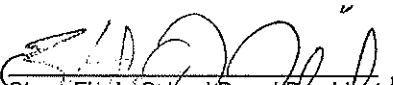
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COMMENTS FROM BOARD MEMBERS

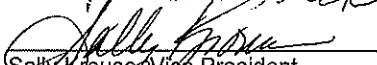
Mrs. Ayres was not aware that the teachers were not in approval of Mr. Pettibone being involved in the climate audit.

ADJOURNMENT


With no further business, Mr. Flack, School Board President, adjourned the Manchester Community Schools' Board of Trustees Board Meeting at 7:25 p.m.



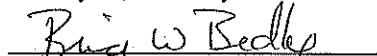
Steve Flack, School Board President



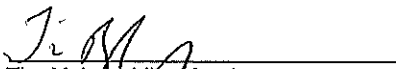
Sally Krouse, Vice President



Ruth Ayres, Secretary



Brice Bedke, Member



Tim McLauslin, Member



Brian Schilling, Member



Nate Trump, Member

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