

MINUTES OF REGULAR SCHOOL BOARD MEETING
MANCHESTER COMMUNITY SCHOOLS
February 13, 2018

The Manchester Community Schools' Board of Trustees met at Manchester Community Schools Administration Offices on February 13, 2018 at 5:30 p.m.

Board Members were present or absent as follows:

PRESENT: Mr. Tim McLaughlin, Mr. Brian Schilling, Dr. Nate Trump, Mrs. Sally Krouse and Mr. Brice Bedke

ABSENT: Mrs. Ruth Ayres and Mr. Steve Flack

Also in Attendance: Mr. Mike Pettibone, Interim Superintendent, Mr. Scott Bumgardner, MCS Business Manager; Dr. Jon Lippe, Principal MJSHS; Dr. Joe Rodgers, Principal MES; Mrs. Sue Gnagy, Curriculum Director; Mr. Albert Schlitt, Attorney; Mr. Mark Frantz, Attorney; Makenzie Klemann, Wabash Plain Dealer; David Purvis-Fenker, News Journal.

CALL TO ORDER

Mrs. Krouse School Board Vice President, called the meeting of the Manchester Community Schools' Board of Trustees to order at 5:30 p.m. Mrs. Krouse led those in attendance in reciting the Pledge of Allegiance.

CONSIDERATION OF AGENDA ADDITIONS OR DELETIONS

Mr. Pettibone requested three additions to the agenda. Overnight Field Trip for Science Olympiad Team to state finals, Building Facility Rental for After Prom Committee and the resignation of High School Art Teacher, Debra Kern.

Mr. Schilling made a motion to approve the three additions to the agenda as presented: Dr. Trump seconded the motion; and the Board voted 5:0 to approve the motion.

PRESENTATIONS

eLEARNING DAY

Mrs. Sue Gnagy and Mr. Jacob Everett reported February 3rd, was the first eLearning day held. Teachers created their lesson suites and shared with their building administrators on Monday January 29 to make sure everything was working correctly. The lesson suites were released to students on Wednesday, January 31 and the assignments were due on Monday, February 5. On completion of the eLearning window, a survey was sent out through Google Form to students, staff and parents. The digital survey was sent due to time constraints. A paper version will be available after the next eLearning day. Nine hundred sixty four surveys were completed.

Questions asked on the survey were:

Were eLearning expectations clear: Students, staff and parents all replied in majority they were.

Describe the workload: Students and parents replied it was too much. Mrs. Gnagy reported that other districts reported the same answer after their first eLearning day was performed. Mrs. Gnagy said we will have a balance and will be making adjustments.

Thoughts on eLearning: Students, staff and parents all replied they are in favor of another eLearning day.

Lessons of the first eLearning day: that need discussion and modification:

- Excessive Workload
- Offline mode for Google Docs and Slides
- Clarity of expectations for specials at MES and MIS
- Illness policy for sickness during eLearning window
- Assignment due dates
- Consider time on task and meaningful learning experiences
- Consistency and communication are key

KIDDERMEDIA

A representative gave a presentation to the Board on how they could help MCS in marketing the district. A marketing package was presented explaining videos, newsletters, postcards and updating the website.

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PRESCHOOL

Dr. Rodgers presented to Board members a proposal of preschool at Manchester Elementary School. One or two classrooms of twenty – four students in each room with one Certified teacher and one instructional assistant and students must be five years old before January 1 or March 1. The dates can be adjusted. Funding may come from Title 1 or General Fund. Dr. Rodgers has applied for the Indiana Capacity Grant – FSSA Office of Early Childhood and Out of School Learning (OECOSL). This grant may be used for classroom supplies, materials, and facility improvements. Wabash county Community Foundation has applied for this grant for all Wabash County Schools. The application process for registering would be a first come, first serve. The Preschool would be for resident students only if using Title 1 funds, but if using dollars from the General Fund, student from outside the district could attend. Manchester Community Schools employees will be given priority. Dr. Rodgers suggested holding a preschool round – up after Spring Break. In March, we will make a motion as an action item to offer the program that will be open for discussion.

PUBLIC COMMENT (AGENDA ITEMS ONLY)

None

CONSENT ITEMS

*A. Minutes

1. Minutes of the Jan. 9, 2018 School Board Meeting.
2. Minutes of the Jan. 9, 2018 Board of Finance Meeting.

*B. Claims

1. Regular Claims dated Feb. 13, 2018
2. Prepaid Claims dated Jan. 1 – 31, 2018
3. Payroll Claims dated Jan. 12, 2018 and Jan. 26, 2018

*C. Grants

*D. Donations

1. Donation of \$50.00 to Manchester Athletic Department from First Brethren Church in memory of Led Benton.
2. Donation of \$250.00 to Manchester Jr. Sr. High School Science Olympiad Program from Brodbeck Seeds, LLC.
3. Donation of \$500.00 to Manchester Jr. Sr. High School Transition Room from Burgess Information Technology.
4. Donation of \$50.00 to Manchester Jr. Sr. High School Transition Room from North Manchester Congregational Christian Church.
5. Donation of \$150.00 to Manchester Jr. Sr. High School FFA Program from Brodbeck Seeds, LLC.
6. Donation of \$250.00 to Manchester Jr. Sr. High School FFA Program from Wabash County Farm Bureau, Inc.

*E. Personnel

MES

Employment

1. Courtney Dunham, Second Grade Maternity Leave for Nicole Screeeton effective on or around 03/01/18
2. Laurel Callaway, Long Term Maternity Substitute for Kayla Martin effective on or around 02/15/18
3. Amanda Naragon, Long Term Maternity Substitute for Kristen Roth effective on or around 04/29/18

Maternity Leave

1. Nicole Screeeton, Maternity Leave beginning on or around March 5, 2018 through August 2018
2. Kristen Roth, Maternity Leave beginning on or around April 27, 2018 through December 2018, with the option of returning in April 2019

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MIS

Retirement

1. Nancy Sare, Fifth Grade Teacher, Effective end of 2017-18

MJSHS

Employment

1. Matt Carver, Assistant Varsity Baseball Coach, 2017-18
2. Clayton Marcum, Instrumental Musical Director, 2017-18
(Pending ECH & DCS checks)
3. Alyx Brandewie, JV Baseball Head Coach, 2017-18
4. Taylor Aeschliman, Volunteer Jr. Sr. High Track Coach, 2017-18
(Pending ECH & DCS checks)
5. Adam Marlatt, Eighth Grade Volleyball Coach, 2018-19
6. Kathy Hawkins, Jr. High Musical Director, 2017-18
7. Cathy Huber, Asst. Jr. High Musical Director, 2017-18

Resignation

1. Jennifer Reichenbach, Jr. High Assistant Musical Director,
Effective 01/23/18
2. Amanda Schroll, Eighth Grade Volleyball Coach, Effective 01/24/18
3. Nikki Briner, JH Co-Ed Tennis Head Coach, Effective 01/24/18
4. Debra Kern, High School Art Teacher, Effective end of 2017-18

Leave of Absence

1. Amanda Schroll, Instructional Assistant, (four unpaid days –
01/31/18 – 02/06/18)

Mr. Pettibone recommended approval of all of the consent items as listed.

Mr. McLaughlin moved to approve all the Consent Items outlined above. Dr. Trump seconded the motion with no further discussion, a Board vote of 5:0 approved the Consent Items as presented.

NEW BUSINESS

- *A. Sunday Facility Rental – Tri Kappa Super Bowl BBQ, Feb. 4th, 2018
Sunday Facility Rental - After Prom Committee, March 3rd or March 10th, 2018

Mr. McLaughlin made a motion to approve the Sunday Facility Rentals – Tri Kappa Super Bowl BBQ and After Prom Committee as presented: Dr. Trump seconded the motion; and the Board voted 5:0 to approve the motion.

Overnight trip – Science Olympiad Team to State Finals, March 17th, 2018

Mr. Schilling made a motion to approve the Overnight trip – Science Olympiad Team to State Finals as presented: Dr. Trump seconded the motion; and the Board voted 5:0 to approve the motion.

- *B. Approval of 2018 – 2019 School Year Calendar

Mr. Bumgardner reported December 3, would be an eLearning Day and the Wednesday before Thanksgiving would be no school for students or staff.

Mr. McLaughlin made a motion to approve the 2018 – 2019 School Year Calendar as presented: Mr. Bedke seconded the motion; and the Board voted 5:0 to approve the motion.

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*C. Permission to Advertise Tax Anticipation Warrants

Mr. Bumgardner asked for permission to Advertise Tax Anticipation Warrants for a total of one million dollars.

Dr. Trump made a motion to approve to Advertise Tax Anticipation Warrants as presented: Mr. Bedke seconded the motion; and the Board voted 5:0 to approve the motion.

*D. Accept and Approve WMAP Agreement

Mr. McLaughlin made a motion to approve WMAP Agreement as presented: Dr. Trump seconded the motion; and the Board voted 5:0 to approve the motion.

*E. Accept and Approve Heartland Career Center Agreement

Mr. Schilling made a motion to approve Heartland Career Center Agreement as presented: Dr. Trump seconded the motion; and the Board voted 5:0 to approve the motion.

*F. Discussion of Policies

1. Anti Harassment - Staff
2. Reports and Complaints of Harassing Conduct
3. Entrance Requirements

Mr. Pettibone reported the Anti Harassment – Staff and Reports and Complaints of Harassing Conduct is already a policy #6060 in our books. The Entrance Requirements Policy will be brought back at the March Board meeting with adjustments made from Mr. Al Schlitt and Mr. Mark Frantz, School Attorneys.

ADMINISTRATIVE UPDATES AND REPORTS

A. MTA

No Comment at this time.

B. Business Manager

Mr. Bumgardner reported to Board members he made a presentation at the city council meeting last week to partner with the city to pursue a School Resource Officer grant to supply our schools with a School Resource Officer. The city council will let Mr. Bumgardner know about their decision. Mr. James Bishir, Assistant High School Principal, Chief Kirk from the Manchester Police Department and Mr. Bumgardner have been working together on the policies.

Mr. Bumgardner will be presenting to the Board a facility presentation. This will pertain to our facilities, safety concerns for our students and what financial impact this may have on the community.

C. Interim Superintendent

Mr. Pettibone thanked everyone for the beginning of a second term with Manchester Community Schools, July 1, 2018 to June 2019. The Compensation Package for the Superintendent starting in July will be brought to the March board meeting. Mr. Al Schlitt and Mr. Mark Frantz, school attorneys will be presenting. The Climate Audit will be considered at the March school board meeting to be an action item to be approved for Yager Educational Services to conduct the Climate Audit. Discussion took place and it was a consensus that Mr. Pettibone not be part of the interviewing team.

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- Dr. Lippe announced programs that have excelled at competitions from MJSHS.
- Science Olympiad to state finals
 - Band and Choir students to ISMA state competition
 - Wrestling contenders Delton Moore, Wade France to state wrestling
 - Blood Brothers Musical
 - Swimmer Halle Briner won Sectional and competed in state finals

COMMENTS FROM VISITORS

Meg Gardinier was in favor of conducting a Climate Audit.

COMMENTS FROM BOARD MEMBERS

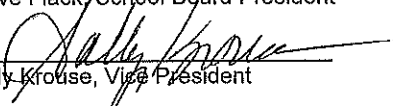
Mr. Schilling thanked Debra Kern and Nancy Sare for their many years of teaching and to have a happy retirement.

ADJOURNMENT

With no further business, Mrs. Krouse, School Board Vice President, adjourned the Manchester Community Schools' Board of Trustees Board Meeting at 7:40 p.m.

Absent

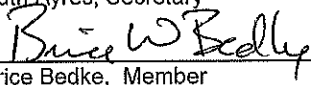
Steve Flack, School Board President



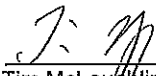
Sally Krouse, Vice President

Absent

Ruth Ayres, Secretary



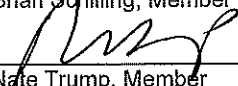
Brice Bedke, Member



Tim McLaughlin, Member



Brian Schilling, Member



Nate Trump, Member

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