

MINUTES OF REGULAR SCHOOL BOARD MEETING
MANCHESTER COMMUNITY SCHOOLS
Feb. 14th, 2017

The Manchester Community Schools' Board of Trustees met at Manchester Community Schools Administration Offices on Feb. 14th, 2017 at 5:30 p.m.

Board Members were present or absent as follows:

PRESENT: Mrs. Sally Krouse, Mrs. Ruth Ayres, Mr. Brady Burgess, Mr. Tim McLaughlin, Mr. Brian Schilling and Dr. Nate Trump

ABSENT: Mr. Steve Flack

Also in Attendance: Dr. Bill Reichhart, Superintendent; Mr. Scott Bumgardner, MCS Business Manager; Mr. Albert Schlitt, Attorney; Makenzie Kelmann, Wabash Plain Dealer; David Purvis-Fenker, News Journal and Keri Koenig, Warsaw Times Union.

CALL TO ORDER

Mr. Burgess School Board Vice President, called the meeting of the Manchester Community Schools' Board of Trustees to order at 5:30 p.m. Dr. Reichhart led those in attendance in reciting the Pledge of Allegiance.

CONSIDERATION OF AGENDA ADDITIONS OR DELETIONS

Dr. Reichhart requested two additions to Item E. Personnel, of the consent items. Retirement of Margie Schutz, third grade teacher at MIS, end of 2016-17 school year and a Leave Request from Tena Brunn, Instructional Assistant, personal – unpaid days (03/06/17 – 03/10/17). Also, one addition to Item C. the Comprehensive Counseling Initiative planning grant for \$30,000.

PUBLIC COMMENT (AGENDA ITEMS ONLY)

No public comment.

COMPREHENSIVE COUNSELING INITIATIVE PLANNING GRANT

In Mrs. Gnagy's absence, Dr. Reichhart reported on the grant that was received from Lilly Endowment Inc. for \$30,000. It is a planning grant and it will lead us to look at the services that we will be offering. We are working with the Indiana Youth Institute as part of this grant and that's one of the requirements. We will be using some of the money to employ their services, also provides our counseling staff to go to professional development opportunities. Mr. Cripe and three of our counselors will be going to San Diego in March to attend a conference on counseling and bring back that knowledge to our district. That is all part of the grant under Lilly. The next step will be to apply for the competitive implementation grant. It is \$100.00 per student. We have approximately sixteen hundred students in our district, so if we receive the grant, it would be for \$160,000. Mrs. Gnagy, along with the counselors and the administrative staff will be working on that as the next phase. None of the monies or dollars for conferences is coming out of any general fund money. It is all grant money.

CONSENT ITEMS

- *A. Minutes
 1. Minutes of the Jan. 10, 2017 School Board Meeting.
 2. Minutes of the Jan. 10, 2017 Executive Session Meeting.
 3. Minutes of the Jan. 10, 2017 Board of Finance Meeting.
- *B. Claims
 1. Regular Claims dated Feb. 14, 2017.
 2. Prepaid Claims dated Jan. 1 – 31, 2017
 3. Payroll Claims dated Jan. 13, 2017 and Jan. 27, 2017
- *C. Grants – Comprehensive Counseling Initiative planning grant
- *D. Donations
 1. Donation of \$1500.00 to Manchester Jr. Sr. High School Football Program from an anonymous donor.
 2. Donation of \$150.00 to Manchester Jr. Sr. High School FFA Program from Brodbeck Seeds, LLC.
 3. Donation of \$250.00 to Manchester Jr. Sr. High School Science Olympiad Program from Brodbeck Seeds, LLC.

APPROVED: _____

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*E. Personnel

MES

Employment

1. Cheyenne Bishop, Instructional Assistant

Retirement

1. Margie Schutz, Third Grade Teacher (end of 2016-17 year)

MIS

Employment

1. Allison Kauffmann, Media Center/Technology Aide
(Pending ECH & DCS check)
2. Tracey Myers, Long Term Substitute Teacher, remainder of 2016-17 year
(Pending DCS check)
3. Jen Birch, Intramural Girls Basketball Coach, 2016-17
4. Carol Collett, Intramural Girls Basketball Coach, 2016-17
5. Jamie Schroll, Intramural Girls Basketball Coach, 2016-17
6. Heather Terflinger, Intramural Girls Basketball Coach, 2016-17

Resignation

1. Jenny Jenkins, Sixth Grade Teacher, Effective 02/10/17
2. Nathan Patterson, Media Center/Technology Aide, Effective 02/17/17

MJSHS

Employment

1. Courtney Rager, Instructional Assistant, Squire Academy
2. Amanda Teusch, Seventh Grade Head Volleyball Coach, 2017-18
3. Amanda Schroll, Eighth Grade Head Volleyball Coach, 2017-18
4. Jenna Smith, Chemistry/Physics Teacher
5. Christy Browser, JV Volleyball Coach, 2016-17
(Pending ECH & DCS check)

Leave Request

1. Tena Brunn, Instructional Assistant, personal – unpaid days
(03/06/17 – 03/10/17)

Dr. Reichhart recommended approval of all of the consent items as listed

Dr. Trump moved to approve all the Consent Items outlined above. Mr. McLaughlin seconded the motion with no further discussion, a Board vote of 6:0 approved the Consent Items as presented.

Dr. Lippe introduced Jenna Smith as our new Chemistry/Physics Teacher. She came highly recommended. Jenna said she is very excited to be here and thanked the Board for this opportunity. Dr. Reichhart introduced Tracey Myers as the sixth grade long-term sub. She will be filling in for the rest of the year for Jenny Jenkins. Tracey said it was good to be back and thanked the Board for this opportunity.

NEW BUSINESS

*A. Appointment of Parks & Recreation Board Member

Dr. Trump nominated Mr. McLaughlin as Parks & Recreation Board member. Mr. Schilling seconded. No other nominations were offered. With a 6:0 vote, Mr. McLaughlin was approved.

*B. Approval to Advertise Tax Anticipation Bids

Mr. Bumgardner made a request to the Board to grant him permission to advertise for Tax Anticipation warrants. This is done every year for cash flow purposes. We are asking for bids to borrow a million dollars. We have done these bids for about seven to eight years now.

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Mr. Schilling made a motion to approve to Advertise Tax Anticipation Bids as presented: Mr. McLaughlin seconded the motion; and the Board voted 6:0 to approve the motion.

*C. Approval of 2017 Budget Reduction

Mr. Bumgardner reported on January 17, 2017, we received the 2017 budget and it went as Mr. Bumgardner expected. Our tax rate came out around eighty – one cents and again will be the lowest tax rate in the county. Mr. Bumgardner stated the DLGF gave better information for him to build the budget this year. We had to cut \$528,869.00 out of Capital Projects Fund, \$95,169.00 out of Transportation Operating Fund and \$283,824.00 out of the Bus Replacement Fund. He did make note, that we are not really cutting the Bus Replacement Fund, just moving that to pay our pension debt. We have two more years on the pension debt payment. Mr. Bumgardner asked the Board to reduce the budget and know that our constituents should be very pleased about being around eighty – one cents. Mr. Schilling asked about bus replacements. Mr. Bumgardner said we are getting fairly close. We have options to move rainy day money into that fund to buy a new bus, lease one or the possibility to go one more year and then buy a bus. Dr. Reichhart reported that we will be having bus inspection next month.

Mrs. Krouse made a motion to approve the 2017 Budget Reduction as presented: Dr. Trump seconded the motion; and the Board voted 6:0 to approve the motion.

*D. Approval of Classified Stipend

Mr. Bumgardner stated we started the year off not knowing what exactly our enrollment was going to be. We were cautiously optimistic, so we did not give our hourly employees a raise, we simply gave them a stipend to start off the year. Our numbers came in and were good. Our budget is balanced and now we can come back and take care of the employees to the degree that we took care of our teachers this year with the same percentage we just gave our teachers, or the state did, through us, a performance grant that we gave teachers around Christmas time. We would like to do the same for our hourly staff with a \$350.00 stipend and consider it a performance bonus for them also. They are very important to what we do and they help us out so much. This will be for classified staff who was with us last year and are currently employed this year.

Mrs. Krouse made a motion to approve the Classified Stipend as presented: Dr. Trump seconded the motion; and the Board voted 6:0 to approve the motion.

*E. Approval to complete sale of Maple Park to Harp Development, LLC.

Mr. Bumgardner stated there is nothing new and it is the same thing the Board approved in January. We are making this official as far as the LLC, that it will be titled in. This is just a formality we need to do. Mr. Schlitt stated, that after Mr. Poston found out he was the successful bidder, he wanted to set up a LLC to take title to the property. Mr. Schlitt thought we should go through the minutes, to reflect that. Mr. Poston just has a new entity.

Dr. Trump made a motion to approve the complete sale of Maple Park to Harp Development, LLC. as presented: Mr. McLaughlin seconded the motion; and the Board voted 6:0 to approve the motion.

*F. Sunday Facility Rental Request – Lady Squire Spring Shootout

Dr. Lippe presented to the Board on March 11th & 12th, 2017, there will be a Lady Squire Spring Shootout for teams/players in grades 4th- 8th. This is a first time event being ran by girl's head basketball coach, Jacob Everett and girls JV coach Josh Troyer. This is an opportunity for our local youth to participate as well as surrounding schools to compete against each other.

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Dr. Trump made a motion to approve the Sunday Facility Rental – Lady Squire Spring Shootout as presented: Mrs. Krouse seconded the motion; and the Board voted 6:0 to approve the motion.

*G. Sunday Facility Rental Request – Old German Baptist Youth Group

Dr. Lippe presented to the Board the Old German Baptist Youth Group will hold a Volleyball event for their youth group. This event will run March 4th & 5th, 2017 at the Jr/Sr High School.

Mr. Schilling made a motion to approve the Sunday Facility Rental – Old German Baptist Youth Group as presented: Dr. Trump seconded the motion; and the Board voted 6:0 to approve the motion.

ADMINISTRATIVE UPDATES AND REPORTS

A. Principals

Dr. Lippe reported to the Board they have collected 740 course request sheets from students in Grades 7 -12. Also, ISTEP assessment is at the end of this month. Start date is February 28th. First round is paper and pencil. All of the athletic and academic teams have been doing very well this year. Science Olympiad has two teams going to the State level in March to Indianapolis. Very proud of them. The Band attended an ISMAA event and received fifteen gold awards and six silver awards. Kianna Allen will move onto the State level. Choir attended an ISMAA event as well and received twenty-two gold medals and eleven silver medals. Congratulations to the Wrestling team. They sent four students to semi-state.

Dr. Rodgers and Mr. Self were absent.

B. Curriculum Director

Mrs. Gnagy was absent.

C. Business Manager

Mr. Bumgardner reported every year we apply for our Squire Academy to receive an alternative school grant through the state. This year we received \$29,000 and we will put that towards our personnel costs. Because of Squire Academy we are able to have this grant. The program is doing a nice job. Mr. Bumgardner reported to the Board the ADM second count is up. First count was 1579 students and the second count is between 1597-1601.

D. Superintendent

Dr. Reichhart announced we had our first three hour delay this year. Heard good reports from parents and staff. Dr. Reichhart has been in touch with the Community Foundation and will release a public statement on sharing services with the other districts. This will be released to the organizations tonight and then a broadcast out the next day. He also informed the Board that Dr. Hintz and himself have been in contact with each other and Dr. Hintz has given Dr. Reichhart a couple of dates for us to preliminary sit down with a few of the Board members if they are interested. There can be up to three members at the table with them for discussion. This is a very important process. If they are interested, contact Mr. Flack or Dr. Reichhart.

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COMMENTS FROM VISITORS

None

COMMENTS FROM BOARD MEMBERS

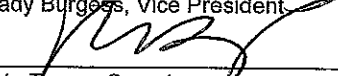
None

ADJOURNMENT

With no further business, Mr. Burgess, School Board Vice President, adjourned the Manchester Community Schools' Board of Trustees Board Meeting at 6:02 p.m.

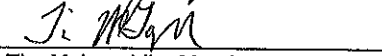
Absent
Steve Flack, School Board President


Brady Burgess, Vice President


Nate Trump, Secretary


Ruth Ayres, Member


Sally Krouse, Member


Tim McLaughlin, Member


Brian Schilling, Member

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