

**MANCHESTER COMMUNITY SCHOOLS**  
**Board of School Trustees**

Regular Meeting  
Feb. 14, 2017  
5:30 p.m.

MCS Administration Offices  
404 W Ninth Street  
North Manchester, IN 46962

This meeting is a meeting of the School Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated on the agenda.

The meeting site is fully accessible. Any person requiring further accommodation should contact the Superintendent at the offices of Manchester Community Schools, 404 W Ninth Street, North Manchester, IN 46962, (260) 982-7518.

**Executive Session**

The Manchester Community Schools Board of Trustees will meet in Executive Session following adjournment of the regular Board Meeting. The purpose of this session will be for discussion of strategy with respect to the following of School Consolidation (5-14-1.5-6.1) and to discuss job performance evaluation of employees. (I.C. 5-14-1.5-6.1(9)).

**AGENDA**

(\*indicates item requiring action)

- |      |   |                |
|------|---|----------------|
| I.   | Call to Order   |                |
|      | A. Welcome to Visitors  | Mr. Flack      |
|      | B. Pledge of Allegiance   | Dr. Reichhart  |
|      | C. Consideration of Agenda Additions or Deletions   | Mr. Flack      |
|      | D. Public Comment (Agenda Items Only)   | Mr. Flack      |
| II.  | Consent Items   | Dr. Reichhart  |
|      | *A. Minutes   |                |
|      | *B. Claims  |                |
|      | *C. Grants  |                |
|      | *D. Donations   |                |
|      | *E. Personnel   |                |
| III. | New Business  |                |
|      | *A. Appointment of Parks & Recreation Board Member  | Mr. Flack      |
|      | *B. Approval to Advertise Tax Anticipation Bids   | Mr. Bumgardner |
|      | *C. Approval of 2017 Budget Reduction   | Mr. Bumgardner |
|      | *D. Approval of Classified Stipend  | Mr. Bumgardner |
|      | *E. Approval to complete sale of Maple Park to Harp Development, LLC.   | Mr. Bumgardner |
|      | *F. Sunday Facility Rental - Lady Squire Spring Shootout<br>Mar. 11 <sup>th</sup> & Mar. 12 <sup>th</sup> , 2017  | Dr. Lippe      |
|      | *G. Sunday Facility Rental – Old German Baptist Youth Group<br>Mar. 4 <sup>th</sup> & Mar. 5 <sup>th</sup> , 2017 | Dr. Lippe      |
| IV.  | Administrative Updates/Reports  |                |
|      | A. Principals   | Principals     |
|      | B. Curriculum Director  | Mrs. Gnagy     |
|      | C. Business Manager   | Mr. Bumgardner |
|      | D. Superintendent   | Dr. Reichhart  |

- |      |   |           |
|------|---|-----------|
| V.   | Comments from Visitors (All Items)        | Mr. Flack |
| VI.  | Comments and Questions from Board Members | Mr. Flack |
| VII. | Adjournment                               |           |

**MANCHESTER COMMUNITY SCHOOLS**  
**Feb. 14th, 2017**

**AGENDA ITEM II. CONSENT ITEMS**

Recommendation for approval of the following Consent Agenda Items:

- \*A. Minutes
  1. Minutes of the Jan. 10, 2017 School Board Meeting.
  2. Minutes of the Jan. 10, 2017 Executive Session Meeting.
  3. Minutes of the Jan. 10, 2017 Board of Finance Meeting.
  
- \*B. Claims
  1. Regular Claims dated Feb 14, 2017
  2. Prepaid Claims dated Jan. 1 - 31, 2017
  3. Payroll Claims dated Jan. 13, 2017 and Jan. 27, 2017
  
- \*C. Grants - Comprehensive Counseling Initiative planning grant
  
- \*D. Donations
  1. Donation of \$1500.00 to Manchester Jr. Sr. High School Football Program from an anonymous donor.
  2. Donation of \$150.00 to Manchester Jr. Sr. High School FFA Program from Brodbeck Seeds, LLC.
  3. Donation of \$250.00 to Manchester Jr. Sr. High School Science Olympiad Program from Brodbeck Seeds, LLC.
  
- \*E. Personnel
  - MES
    - Employment
      1. Cheyenne Bishop, Instructional Assistant
    - Retirement
      1. Margie Schutz, Third Grade Teacher (end of 2016-17 year)
  
  - MIS
    - Employment
      1. Allison Kauffman, Media Center/Technology Aide  
(Pending ECH & DCS check)
      2. Tracey Myers, Long Term Substitute Teacher, remainder of 2016-17 year  
(Pending DCS check)
      3. Jen Birch, Intramural Girls Basketball Coach, 2016-17
      4. Carol Collett, Intramural Girls Basketball Coach, 2016-17
      5. Jamie Schroll, Intramural Girls Basketball Coach, 2016-17
      6. Heather Terflinger, Intramural Girls Basketball Coach, 2016-17
    - Resignation
      1. Jenny Jenkins, Sixth Grade Teacher, Effective 02/10/17
      2. Nathan Patterson, Media Center/Technology Aide, Effective 02/17/17

## MJSHS

### Employment

1. Courtney Rager, Instructional Assistant, Squire Academy
2. Amanda Teusch, Seventh Grade Head Volleyball Coach, 2016-17
3. Amanda Schroll, Eighth Grade Head Volleyball Coach, 2016-17
4. Jenna Smith, Chemistry/Physics Teacher
5. Christy Browser, JV Volleyball Coach, 2016-17  
(Pending ECH & DCS check)

### Leave Request

1. Tena Brunn, Instructional Assistant, personal - unpaid days  
(03/06/17 – 03/10/17)

**MANCHESTER COMMUNITY SCHOOLS**  
**Feb. 14th, 2017**

**AGENDA ITEM III. NEW BUSINESS**

Recommendation for approval of the following New Business Item:

- |   |                |
|---|----------------|
| *A. Appointment of Parks & Recreation Board Member  | Mr. Flack      |
| *B. Approval to Advertise Tax Anticipation Bids   | Mr. Bumgardner |
| *C. Approval of 2017 Budget Reduction   | Mr. Bumgardner |
| *D. Approval of Classified Stipend  | Mr. Bumgardner |
| *E. Approval to complete sale of Maple Park to Harp<br>Development, LLC   | Mr. Bumgardner |
| *F. Sunday Facility Rental - Lady Squire Spring Shootout<br>Mar. 11 <sup>th</sup> & Mar. 12 <sup>th</sup> , 2017  | Dr. Lippe      |
| *G. Sunday Facility Rental – Old German Baptist Youth Group<br>Mar. 4 <sup>th</sup> & Mar. 5 <sup>th</sup> , 2017 | Dr. Lippe      |