

MINUTES OF REGULAR SCHOOL BOARD MEETING  
MANCHESTER COMMUNITY SCHOOLS  
Sept. 13th, 2016

The Manchester Community Schools' Board of Trustees met at Manchester Community Schools Administration Offices on Sept. 13th, 2016 at 5:30 p.m.

Board Members were present or absent as follows:

PRESENT: Mr. Brady Burgess, Mr. Brian Schilling, Dr. Nate Trump, Mrs. Sally Krouse, Mr. Byron Brunn  
Mr. Tim McLaughlin and Mr. Steve Flack

ABSENT: None

Also in Attendance: Dr. Bill Reichhart, Superintendent; Mr. Scott Bumgardner, MCS Business Manager; Mr. Albert Schlitt, Attorney; Chelsea Boulrisse, Wabash Plain Dealer; David Purvis-Fenker, News Journal; Keri Koenig, Warsaw Times Union

CALL TO ORDER

Mr. Flack School Board President, called the meeting of the Manchester Community Schools' Board of Trustees to order at 5:30 p.m. Dr. Reichhart led those in attendance in reciting the Pledge of Allegiance.

CONSIDERATION OF AGENDA ADDITIONS OR DELETIONS  
None

PUBLIC COMMENT (AGENDA ITEMS ONLY)

No public comment.

CONSENT ITEMS

- \*A. Minutes
  1. Minutes of the Aug. 9th, 2016 School Board Meeting.
  
- \*B. Claims
  1. Regular Claims dated Sept. 13th, 2016.
  2. Prepaid Claims dated Aug. 1 - 31, 2016.
  3. Payroll Claims dated Aug. 4, 2016, Aug. 12, 2016, Aug. 19, 2016 and Aug. 26, 2016.
  
- \*C. Grants  
None
  
- \*D. Donations
  1. Donation of school supplies from Dollar General Store to Manchester Community Schools Corporation.
  2. Donation of \$800.00 from Three Rivers Running Company, Inc. to Manchester Junior – Senior High School Cross Country Program.
  3. Donation of \$285.00 from Burgess Information Technology to Manchester Junior – Senior High School Band Program for band shirts.
  4. Donation of \$200.00 from Leroy and Dorcas Bishop to Manchester Junior - Senior High School Cheerleading Program for uniforms.
  5. Donation of \$200.00 from Nicole Lane to Manchester Junior – Senior High School Girls Soccer Program.
  6. Donation of \$285.00 from Metzger Landscaping & Design, LLC to Manchester Junior – Senior High School Band Program for band shirts.
  7. Donation of \$400.00 from Kelly Delaughter Bail Bonds, LLC to Manchester Junior – Senior High School Cheerleading Program for Cheer Camp.
  8. Donation of \$200.00 from Joel M. Harman D.C.LLC to Manchester Junior – Senior High School Cross Country Program.
  
- \*E. Personnel  
MES  
Resignation
  1. Melissa Carter, Secretary/BCA Treasurer, Effective 09/16/16
  2. Kim Firstos, Instructional Assistant, Effective 08/15/16Employment
  1. Emily Penrod, Secretary/ECA Treasurer, 2016-17
  2. Erin Linkenhoker, Part-Time Instructional Assistant, 2016-17

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Medical Leave

1. Debbie Thompson, Instructional Assistant, Effective 09/06/16 – 10/06/16

MIS

Resignation

1. Diana Clausen, Instructional Assistant, Effective 08/19/16

Employment

1. Linda Immel, Resource/Enrichment Assistant, 2016-17
2. Carol Collett, Intramural Volleyball Coach, 2016-17
3. Emily Haecker, Intramural Volleyball Coach, 2016-17
4. Jennifer Jenkins, Intramural Volleyball Coach, 2016-17
5. MaKayla Sainsbury, Intramural Volleyball Coach, 2016-17
6. Heather Terflinger, Intramural Volleyball Coach, 2016-17

Leave Request

1. Jennifer Boone, Secretary – unpaid days 11/14/16 – 11/18/16

MJSHS

Resignation

1. Kelly Kerr, Instructional Assistant, Effective 08/16/16
2. Natasha Stapleton, Instructional Assistant, Effective 09/15/16

Employment

1. Amanda Teusch, Instructional Assistant, 2016-17  
(Pending ECH & DCS check)
2. Natasha Stapleton, Instructional Assistant, 2016-17  
(Pending ECH & DCS check)
3. Heidi Slavkin, Head Co-Ed Swim Coach, 2016-17
4. Braydon Sewell, Volunteer Boys Soccer Coach, 2016-17  
(Pending ECH & DCS check)
5. Sue Gnagy, Volunteer JH Volleyball Coach, 2016-17
6. Tricia Shoemaker, Instructional Assistant, 2016-17
7. Jason Doehrman, Volunteer Boys Basketball Coach, 2016-17
8. Alex Clark, Freshman Boys Basketball Coach, 2016-17  
(Pending ECH & DCS check)

Leave Request

1. Gail Olinger, Para - Professional Personal – unpaid days 10/24/16 – 10/28/16

Medical Leave

1. Debbie Dotson, Cook, Effective 10/11/16 – 11/01/16

Dr. Reichhart recommended approval of all of the consent items as listed.

Mr. Brunn moved to approve all the Consent Items outlined above. Dr. Trump seconded the motion with no further discussion, a Board vote of 7:0 approved the Consent Items as presented.

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NEW BUSINESS

A. Annual School Nurse Report 2015-2016

M.A Hire reported to the Board last years report:

Immunizations - continue to look great with our students being up to date on shots. She has had several students move into the district from other countries, which is a good thing, but she is finding it to be a little bit of a challenge trying to interpret the language and seeing if they have all of their required shots and if they are up to date on them.

Vision Screening – The Manchester Lions Club bought a Plus Optics Vision screener SIZC for testing on the students. This device has totally changed the screening process. It is able to test for areas that she has not been able to do before and when testing is done, M.A. sends letters to parents with the results.

Student Athletic Sudden Cardiac Arrest Law – this came into effect last year and that does include any intramural sports at all levels now, K -12. All clubs are now receiving this information.

Flu Vaccines – M.A. reported that last year she was unable to offer them, but this year we can. Dr. Reichhart asked if they are all shots or the nasal vaccine. M.A. has not heard anything yet and will let us know when she does.

Blood Drive – M.A. combined the high school blood drive and the pint size blood drive into a one day event. By doing this, it increased the number of people who donated. She also reported that a scholarship was developed for students. This is based on the number of units of blood given. The amount last year came to \$500.00 and this was given to MaKayla Harrell. She has given blood every year and will be going into a nursing program this year.

Diabetes – all of the students who have this are doing very well handling their diabetes. M.A. reached out to the community and was able to raise \$875.00 to send an elementary student at MES to diabetic camp over the summer. This money was able to cover all of his expenses. M.A. reported he came back more informed about how to handle his diabetes.

M.A. continues to volunteer in the community and has recently joined the Wabash Tobacco Free Coalition along with Lisa Flack. Dr. Reichhart thanked M.A. for her report and everything she does for our schools.

\*B. Overnight Field Trip Request

Dr. Lippe reported the FFA Eighth and Ninth grade members will be attending the SOAR Conference Oct. 7<sup>th</sup> – 9<sup>th</sup>, 2016 and the Junior –Senior FFA members will be attending the FIRE Conference Nov. 11<sup>th</sup> -13<sup>th</sup>, 2016. Both of these events are held in Trafalger, IN.

Mr. Burgess made a motion to approve the Overnight Field Trip Request as presented: Mrs. Krouse seconded the motion; and the Board voted 7:0 to approve the motion.

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C. Teacher Evaluations

Dr. Reichhart presented to the Board the percentages of how many teachers that we have that are highly effective and effective in each of our buildings in our district for 2015-16. They are as follows:

MES : Effective 64% Highly Effective 36%

MIS : Effective 30% Highly Effective 70%

MJSHS: Effective 40% Highly Effective 60%

Dr. Reichhart explained this was just a reading into the minutes and no action was needed. A form will be filled out with this information and forwarded to the State.

D. Presentation of Summer Construction

Dr. Reichhart presented to the Board a Power Point slide show of the construction that was done at all three schools over the summer. At Manchester Intermediate School, slides were shown of the septic tanks, the new conference room and the new video system to show presentations, which displays on the wall instead of a screen. At Manchester Elementary School, slides were of the new sign out front, the new landscaping, and the new gutters. Dr. Reichhart informed the Board that a tile collapsed because of the amount of water that comes off the roof. They are in the process of fixing this issue. At Manchester Junior-Senior High School, slides were of the repaved parking lot and the new painted lines. The new ventilation units in nineteen classrooms were installed for better air flow in the classroom. New bathrooms were updated and the chairs in the cafeteria were all reupholstered from red seats to black. The PAC has new track lighting on the floor along the seats and new LED lighting for performances on the stage. Also, in front of the Administrative Building there is new landscaping.

Maple Park Property Hearing

Mr. Bumgardner asked the public if anyone would like to speak about the proposed sale of Maple Park Property. There were no questions or comments made.

Mrs. Krouse made a motion to close the hearing of Maple Park Property; Mr. Burgess seconded the motion; and the Board voted 7:0 to approve the motion.

2017 Budget Hearing

Mr. Bumgardner asked the public to make comments or ask questions on the advertised budget. Mr. Bumgardner reported we advertised last month, our CPF plan and the bus replacement plan in the local paper. We also presented this budget to the county council for their approval and we have received the approval from them. There were no questions or comments from the public.

Mr. Schilling made a motion to close the hearing on the 2017 Budget; Mr. McLaughlin seconded the motion; and the Board voted 7:0 to approve the motion.

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ADMINISTRATIVE UPDATES AND REPORTS

A. Principals

Mr. Self reported to the Board the enrollment figures for 2016-17:

4<sup>th</sup> grade - 131  
5<sup>th</sup> grade - 125  
6<sup>th</sup> grade - 130  
Total = 386

Mr. Self welcomed new staff members, Tiffany Eiler, Jessica Conley and MaKayla Sainsbury, who are doing a wonderful job so far. Mr. Self also reported that MIS is participating in the Wabash County Promise. It consists of giving pre-scholarships to students in fourth, sixth and eighth grades to have money now for college. This money will go into their 529 accounts. The money is earned by doing goal setting projects with their teachers and achieving those goals. The scholarships will be awarded in a ceremony that will be held quarterly. September 21<sup>st</sup> will be the kick-off for this program with a meeting with the parents. In celebration of the Bicentennial Celebration of Indiana turning two hundred years old, the fourth grade class will be at Warvil Park having Pioneer Days.

Dr. Lippe reported to the Board the enrollment figures for 2016-17:

7<sup>th</sup> grade - 113  
8<sup>th</sup> grade - 104  
9<sup>th</sup> grade - 125  
10<sup>th</sup> grade - 132  
11<sup>th</sup> grade - 140  
12<sup>th</sup> grade - 115  
Total = 729

Dr. Lippe announced the Girls Golf team were the TRC champions. The Cross – Country team did an outstanding job at the Cross Country invitational held here last Saturday, with Rae Bedke winning individual at the event. Homecoming will start next week. Dr. Lippe reported that we missed the opportunity to usher in some of our teachers who had Masters Degrees in academic areas other than their subject area. The way dual credits are working, you needed a Masters in your subject area in order to teach dual credit. He found out last week, teachers with Masters in eighteen hours in their area, which most teachers have, that if you got in last Thursday you could teach dual credit. Thanks to Chad Cripe, he called to see if they would still accept information past the deadline and they said if they got transcripts and a syllabus, they could squeeze it in. Dr. Lippe also thanked Teri Denney, Jodi Metzger and teachers to help get the information needed. Dr. Lippe will report to the Board at the next Board meeting with the news if they got it.

Mr. Rodgers - absent

B. Curriculum Director

Mrs. Gnagy reported teachers have been very busy administrating the beginning of the year assessment tests. Grades K – 2 are testing M Class. Grades 3 – 10 are testing NWEA measures academic progress. The testing window is closed now and teachers are sorting through the data. Teachers will meet with students to discuss where they are at and use that data to help students set goals to achieve. The teachers get valuable information from this testing. In seventh grade, they will receive student data notebooks. Each student will have their NWEA testing data in there and students will write down goals to help increase their test scores.

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C. Business Manager

Mr. Bumgardner thanked Jack Rupley, Jay Fawley and the custodians for all of their hard work especially at the High School on getting things done before school began. Mr. Bumgardner also reported that this Friday is count day and currently we are at 1579. We ended last year at 1556.

D. Superintendent

Dr. Reichhart informed the Board that Kindergarten numbers were at 106 for this year. He also reported the bus evacuation drill went smoothly. He encouraged the Board members to attend the ISBA conference this year. Squire Academy currently has fifty – three students going through their doors right now. Some are there all day and some only come for two to three hours a day. Mrs. Mobley said it is doing great. Dr. Reichhart reminded the Board about the Executive Session Meeting on Thursday. Dr. Reichhart asked Mr. Schlitt the steps now to proceed with the sale of Maple Park. Mr. Schlitt said the Board has to proceed now. They can advertise for those two appraisals for the price they want. The Board needs to discuss what they want to do.

COMMENTS FROM VISITORS

None

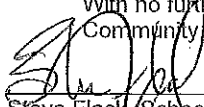
COMMENTS FROM BOARD MEMBERS

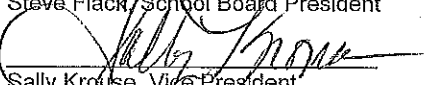
Comments from Board Members

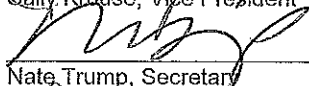
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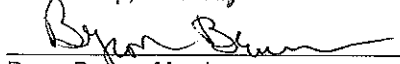
ADJOURNMENT

With no further business, Mr. Flack, School Board President, adjourned the Manchester Community Schools' Board of Trustees Board Meeting at 6:30 p.m.

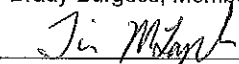
  
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Steve Flack, School Board President

  
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Sally Krouse, Vice President

  
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Nate Trump, Secretary

  
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Byron Brun, Member

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Brady Burgess, Member

  
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Tim McLaughlin, Member

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Brian Schilling, Member

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