

MINUTES OF REGULAR SCHOOL BOARD MEETING
MANCHESTER COMMUNITY SCHOOLS
Aug. 9th, 2016

The Manchester Community Schools' Board of Trustees met at Manchester Community Schools Administration Offices on Aug. 9th, 2016 at 5:30 p.m.

Board Members were present or absent as follows:

PRESENT: Mr. Brady Burgess, Mr. Brian Schilling, Dr. Nate Trump, Mrs. Sally Krouse, Mr. Byron Brunn and Mr. Tim McLaughlin.

ABSENT: Mr. Steve Flack

Also in Attendance: Dr. Bill Reichhart, Superintendent; Mr. Scott Bumgardner, MCS Business Manager; Mr. Albert Schlitt, Attorney; Chelsea Boulrisse, Wabash Plain Dealer; David Purvis-Fenker, News Journal; Keri Koenig, Warsaw Times Union

CALL TO ORDER

Mrs. Krouse School Board Vice President, called the meeting of the Manchester Community Schools' Board of Trustees to order at 5:30 p.m. Dr. Reichhart led those in attendance in reciting the Pledge of Allegiance.

CONSIDERATION OF AGENDA ADDITIONS OR DELETIONS

Dr. Reichhart announced four personnel additions to the agenda for approval. Mrs. Tiffany Eiler, Fifth grade teacher at Manchester Intermediate School, Ms. MaKayla Sainsbury, Instructional Assistant for two hours and P.E. teacher for 3.75 hours at Manchester Intermediate School, Mrs. Diana Clausen, Instructional Assistant at Manchester Intermediate School and Mrs. Erica Vogel, Severe/Profound Special Ed Teacher at Manchester Junior-Senior High School.

PUBLIC COMMENT (AGENDA ITEMS ONLY)

No public comment.

CONSENT ITEMS

- *A. Minutes
 - 1. Minutes of the July 12th, 2016 School Board Meeting.

- *B. Claims
 - 1. Regular Claims dated Aug. 9th, 2016.
 - 2. Prepaid Claims dated July 1 -- 31, 2016.
 - 3. Payroll Claims dated July 1, 2016, July 15, 2016 and July 29, 2016.

- *C. Grants

- *D. Donations
 - 1. Donation of \$4186.19 from the MCS Alumni Committee to Becky Landes, MCS Food Service Department.
 - 2. Donation of \$175.00 from Laketon Lions to Manchester Intermediate School for the Laketon Bog Project.
 - 3. Donation of \$25.00 from American Legion to Manchester Intermediate School for the Laketon Bog Project.
 - 4. Donation of \$250.00 from Car Recyclers to Manchester Intermediate School for the Laketon Bog Project.
 - 5. Donation of various gardening tools from Lowes of Warsaw to Manchester Intermediate School for the Laketon Bog Project.
 - 6. Donation of \$15,000.00 for the 2016-17 academic year from Ford Meter Box Company.

- *E. Personnel
 - MES
 - Resignation
 - 1. Kayla Cole, Para-Professional, Effective 07/21/16
 - 2. Charity Stier, Para-Professional, Effective 08/02/16
 - Medical Leave
 - 1. Debra Thompson, Para-Professional Effective 08/16/16 – 09/06/16
 - MIS
 - Resignation
 - 1. Kari Airgood, Fifth Grade Teacher, Effective 07/29/16

MJSHS

Resignation

1. Matt Carver, Assistant Tennis Coach 7th – 8th Grade, Effective 07/18/16
2. Darla Miller, Part-time Cook, Effective 07/15/16
3. Bill Leonhard, Boys/Girls Head Swimming Coach, Effective 07/25/16
4. Matt Lock, Chemistry/Physics Teacher, Effective 07/28/16
5. Jan Gilson, Severe/Profound Special Ed Teacher, Effective 07/31/16

Employment

1. Byron Sweet, Head JH Wrestling Coach & Volunteer Assistant Coach for Varsity Wrestling, 2016-17
2. Stephanie Boggs, Assistant Girls Golf Coach, 2016-17
3. Greg Miller, Special Ed Instructional Aide, 2016-17
(Pending ECH/DCS check)
4. Laurel Ruppert, JH Tennis (Co-Head Coach), 2016-17
(Pending DCS check)
5. Katelyn Andritsch, Volunteer Girls Soccer, 2016-17
(Pending ECH/DCS check)
6. Rhonda Hernandez, Part Time Cook,
(Pending ECH/DCS check)

Dr. Reichhart recommended approval of all of the consent items as listed, along with the four personnel additions that were added at the start of the meeting.

Mr. Brunn moved to approve all the Consent Items outlined above. Dr. Trump seconded the motion with no further discussion, a Board vote of 6:0 approved the Consent Items as presented.

Dr. Lippe introduced Erica Vogel, the new Severe/Profound Special Ed Teacher at Manchester Junior-Senior High School. She is the daughter of Tammy Allen who is a fifth grade teacher at Manchester Intermediate School. Erica thanked Dr. Reichhart and Board members for hiring her and she is very excited to begin. Dr. Lippe introduced Jodi Metzger, the new counselor at Manchester Junior-Senior High School. Jodi thanked Dr. Reichhart and Board members for hiring her and she is also excited to begin. Dr. Lippe introduced Tiffany Eiler, the new fifth grade teacher at Manchester Intermediate School. Tiffany thanked Dr. Reichhart and Board members for hiring her. Dr. Reichhart welcomed them all to Manchester Community Schools Corporation.

NEW BUSINESS

*A. Approval of Board Policy #3160 – Criminal History Information

Dr. Reichhart announced this is the second reading of this policy. Some revisions were corrected, that were recommended from the first reading. Dr. Reichhart made a recommendation to approve Board Policy #3160 – Criminal History Information.

Mr. Schilling made a motion to approve the Board Policy #3160 – Criminal History Information: Mr. McLaughlin seconded the motion; and the Board voted 6:0 to approve the motion.

*B. Overnight Field Trip Request

Dr. Lippe reported the FFA Senior Officers will attend an overnight field trip Sept. 9th – 11th to Trafalger, IN. for a Leadership Development Workshop. Every year the officers attend this workshop. Dr. Lippe also commented the FFA is an outstanding club and they were recognized last year for their efforts.

Mr. Brunn made a motion to approve the Overnight Field Trip Request as presented: Mr. Schilling seconded the motion; and the Board voted 6:0 to approve the motion.

*C. Budget Presentation – Permission to Advertise

Mr. Bumgardner presented the budget to the Board. Mr. Bumgardner explained our general fund is funded 100% through our student population and the 2017 budget is built off the 1570 students. We received a small increase in our per student rate from the state and we are in good shape. We feel comfortable in our current staff levels and our health care system. We were able to propose increases for teachers and that comes out of the general fund. Dr. Reichhart explained to the Board, we estimate we are at 1567 students so far this year. We will know more when school starts. So far, we have called almost all of the homes of children who have not registered yet, that were here last year. About eighteen we can not verify yet, mostly at the high school. Dr. Reichhart explained the Pension debt, are those teachers that taught about thirteen years ago, when we had a benefit, that when you retire, you would get a buyout. The State announced that is an unfunded mandate. As a result, the school boards, most of them went to a pension debt and paid that off and satisfied that. If they were with us thirteen years ago, they were a part of this and we were able to buy them out, and that went into what is called a VEBA account today. Some of them have retired, some have not yet. Mr. Bumgardner explained the Tax Caps. This is the first year we had to figure into the budget. We are very lucky, because in our district, we are not affected by the Tax Caps as much because we are mostly agriculture. Mr. Brunn wanted to know in the Transportation budget, is there enough cushion for fuel prices if they rise? Mr. Bumgardner replied yes there is. Mr. Bumgardner asked permission to advertise the Budget.

Mr. Schilling made a motion to approve to Advertise the Budget; Mr. Brunn seconded the motion; and the Board voted 6:0 to approve the motion.

*D. Agreement to grant easement to Town of North Manchester

Mr. Schlitt explained the Park Dept. built a new building that did not provide access to the north end of their building. They are requesting to construct a drive across our property and go onto the parking lot to exit. Mr. Bumgardner wanted the town to know what the town is responsible for. This agreement is setup that either side can terminate this agreement on a one year notice. The town did approve this.

Mr. Burgess made a motion to approve the Agreement to grant easement to Town of North Manchester; Dr. Trump seconded the motion; and the Board voted 6:0 to approve the motion.

*E. Proceed with sale of Maple Park

Mr. Schlitt stated the Indiana Law says for a public entity such as a school corporation selling excess property, you have to hold a public hearing. We have to advertise at least ten days before the public hearing. Mr. Schlitt suggested to pass a motion to set the public hearing at the next school board meeting and we can get the legal notice to the newspaper to publish. After we hold the hearing, the law requires you to get appraisals, which Dr. Reichhart informed the board we already have. We will use those to consider a minimum bid and then we have to publish a notice twice, the last notice, ten days before the board meeting, submitting the bids. Bids can be submitted for up to sixty days. Once you get the bids in, the procedure, if you have one or more bidder, is to let the other bidders increase their bids if they want to. This will end up going to the highest bidder. If you decide you don't want to go that route, you can hire an auctioneer and do that process. It is pretty clear what the statute is. Mr. Bumgardner made a recommendation to conduct a hearing at the next board meeting for the purposes of the sale of Maple Park property.

Dr. Trump made a motion to conduct a hearing at the next board meeting for the purposes of the sale of Maple Park property; Mr. Brunn seconded the motion; and the Board voted 6:0 to approve the motion.

*F. Approval of Collective Bargaining Agreement for 2016-17

Mr. Bumgardner reported it is getting tougher and tougher to make sure we can take care of our teachers like they deserve. We put the maximum amount of dollars that we had available into their contracts. This year, we were able to add \$900.00 onto their base at a \$150.00 per base unit, times the six unit evaluation. Also, we were able to have a \$100.00 stipend for leadership. This will be the last year for this stipend for a total raise of \$900.00 on the base and \$100.00 for a \$1000.00 dollar compensation. Starting salary will be increased to \$35,350.00, which is \$900.00 more than last years starting salary. Dr. Reichhart appreciated the Manchester Teachers Association for working through this procedure with the administration. Dr. Reichhart explained we are always concerned about career earnings. We want our younger teachers to have just as good a career earning dollars as our veteran teachers who are now at the top. It is getting harder and harder to do that, because the State does not allow us to pay for a masters degree. A law was passed in 2015 by the State Legislature, that will allow us to, through discussion, not through the contract, to reward teachers who get a masters degree in a content area they are currently teaching in. If an elementary teacher gets a masters degree in math or reading, or if a secondary teacher would get their masters in an area they are currently teaching in or a dual credit area, we will go through discussion and try to reward those teachers up to \$3000.00 if they can get that degree. Dr. Reichhart wanted the Board to be aware we are trying to help those younger teachers that do not have their masters. If a teacher has their masters, they are not eligible. We need teachers with master's degrees because in 2019, teachers will have to have a masters degree to teach dual credit. That will be a real shortage for us if we don't encourage teachers to go back and get those masters degrees.

Dr. Trump made a motion to approve the Collective Bargaining Agreement for 2016-17: Mr. Schilling seconded the motion; and the Board voted 6:0 to approve the motion.

*G. Approval of Classified Pay for 2016-17

Mr. Bumgardner explained we are not going to raise the rates, but we will give a \$350.00 stipend to every hourly MCS classified employee who was employed with us last year and who is currently employed with us this year. We will process this through a separate payroll and pay in a separate check.

Mr. Burgess made a motion to approve the Classified Pay for 2016-17: Mr. McLaughlin seconded the motion; and the Board voted 6:0 to approve the motion.

*H. Approval of Manchester Youth Football

Mr. Brunn requested use of facilities for Sunday afternoon football games. The league has been doing this for over thirty-four years now. Mr. Brunn mentioned Jeremy Markham and Greg Miller have been very helpful over the years on making this a success. Mr. Brunn also informed the Board they have their own insurance. Dr. Reichhart recommended approval of the Manchester Youth Football.

Mr. Burgess made a motion to approve the Manchester Youth Football: Mr. McLaughlin seconded the motion; and the Board voted 6:0 to approve the motion.

ADMINISTRATIVE UPDATES AND REPORTS

A. Principals

Mr. Rodgers reported the landscaping looks great. He also thanked the custodians for doing a fantastic job getting the school ready. The rooms look great and teachers have been coming in and setting up. Also, the new sign looks fantastic and they are waiting for Duke to come out and hook electricity to it.

Dr. Lippe reported that registration went well. He thanked the staff during construction and thanked Mr. Bumgardner for keeping the construction crews on time with finishing their work. He also thanked Keith Miller for doing such a great job as the new Head Custodian. He reported that twelve educators and himself attended a Professional Learning Conference in Chicago. It focused on student learning. Also, Dr. Lippe congratulated Jade Michel for receiving grand champion in three different areas at the State Fair for her champion rabbit. Her rabbit was best in show over all of the twelve hundred rabbits that were competing.

Mr. Self - absent

B. Curriculum Director

Mrs. Gnagy - absent

C. Business Manager

Mr. Bumgardner reported that all projects are quickly getting done. Duke energy will get us hooked up for the sign at MES. The parking lots and landscaping are looking great at all three schools. Mr. Schilling asked if Duke energy was giving us reimbursements for the lights. Mr. Bumgardner replied that we are getting great reimbursements because we are switching to all LED lights. Mr. Bumgardner told the Board that we have a great relationship with Wabash Electric on processing and getting the reimbursements.

D. Superintendent

Dr. Reichhart congratulated Jade Michel for her rabbit winning grand champion in three events. Dr. Reichhart reported that Mr. Bumgardner and himself met the new North Manchester Police Chief. They wanted to start the new school year off with a good relationship. It was a very good meeting. The Executive Session meeting was cancelled for tonight and will be rescheduled. Dr. Reichhart also informed the Board of a phone call from the Chamber earlier in the day about maybe using our facilities for the band concerts that will be performing at the Fun Fest. Dr. Reichhart wanted to say yes, but we are just finishing up with construction and we wouldn't have any custodians available to help. There were also issues with security and insurance that could not be resolved at the last minute. The Chamber was fine with the answer of no, but Dr. Reichhart just wanted to inform the Board about this.

Dr. Reichhart thanked the Manchester Teachers Association on working on the contract. We are starting the school year with good teacher morale and staff morale. Dr. Reichhart also thanked Board members for passing the Collective Bargaining Agreement.

COMMENTS FROM VISITORS

Patty Good thanked Dr. Reichhart, Mr. Bumgardner and Board members for passing the Collective Bargaining Agreement.

COMMENTS FROM BOARD MEMBERS

Comments from Board Members

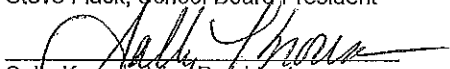
Mr. Brunn thanked Mr. Bumgardner and Dr. Reichhart for the thoroughness that they prepared for the meeting tonight. Mr. Burgess commented on the amount of donations that are received and how wonderful that is.

ADJOURNMENT

With no further business, Mrs. Krouse, School Board Vice President, adjourned the Manchester Community Schools' Board of Trustees Board Meeting at 6:30 p.m.

(Absent)

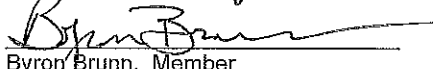
Steve Flack, School Board President



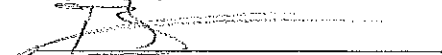
Sally Krouse, Vice President



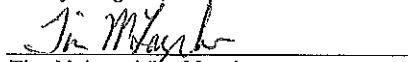
Nate Trump, Secretary




Byron Brunn, Member



Brady Burgess, Member



Tim McLaughlin, Member



Brian Schilling, Member