

**MANCHESTER COMMUNITY SCHOOLS**  
**Board of School Trustees**

Regular Meeting  
January 12, 2016  
5:30 p.m.

MCS Administration Offices  
404 W Ninth Street  
North Manchester, IN 46962

The meeting site is fully accessible. Any person requiring further accommodation should contact the Superintendent at the offices of Manchester Community Schools, 404 W Ninth Street, North Manchester, IN 46962, (260) 982-7518.

**AGENDA**

(\*indicates item requiring action)

- I. Call to Order
  - A. Welcome to Visitors Mr. Flack
  - B. Pledge of Allegiance Dr. Reichhart
  - C. Consideration of Agenda Additions or Deletions Mr. Flack
  - D. Public Comment (Agenda Items Only) Mr. Flack
  - E. Presentation by MES Music Department Mr. Rodgers and Mrs. Huber
  
- II. School Board Reorganization
  - \*A. Conflict of Interest Statements Mr. Schlitt
  - \*B. Election of Officers Mr. Flack
    - 1. President
    - 2. Vice President
    - 3. Secretary
  - \*C. Consideration of Appointments for 2016
    - 1. Corporation Treasurer Mr. Bumgardner
    - 2. Corporation Assistant Treasurer Mr. Bumgardner
    - 3. Corporation Attorney Board President
    - 4. Legislative Liaison Board President
    - 5. Heartland Career Center Representative Board President
    - 6. North Manchester Redevelopment Commission Member Board President
  - \*D. Establishment of Designated Newspaper for 2016 Board President
  - \*E. Consideration of Board Members' Compensation Board President
  - \*F. Consideration of 2016 School Board Dates Board President
  
- III. Consent Items Dr. Reichhart
  - \*A. Minutes
  - \*B. Claims
  - \*C. Grants
  - \*D. Donations
  - \*E. Personnel
  
- IV. New Business
  - \*A. Approval for Easement for Driveway for NM Parks Dept. Mr. Bumgardner
  - \*B. Approval to Advertise Tax Anticipation Warrants Mr. Bumgardner
  - \*C. Budget Reduction Resolution Mr. Bumgardner
  - \*D. Notice of Project and Lease Hearing Mr. Bumgardner
  - \*E. Resolution Determining Need for Project (Exhibit A) Mr. Bumgardner

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**AGENDA Continued**

- |       |  |                 |
|-------|--|-----------------|
| *F.   | Resolution Authorizing Execution of Fourth Amendment to Lease (Exhibit B)            | Mr. Bumgardner  |
| *G.   | Resolution Assigning Contracts to Building Corporation (Exhibit C)                   | Mr. Bumgardner  |
| *H.   | Resolution Approving Continuing Disclosure Undertaking and Issuing Bonds (Exhibit D) | Mr. Bumgardner  |
| *I.   | Resolution Approving Post-Issuance Compliance Procedures (Exhibit E)                 | Mr. Bumgardner  |
| *J.   | Approval of Unit Ventilator Bid  | Mr. Bumgardner  |
| V.    | Administrative Updates/Reports   |                 |
|       | A. Principals  | Principals      |
|       | B. Curriculum Director   | Mrs. Gnagy      |
|       | C. Business Manager  | Mr. Bumgardner  |
|       | D. Directory of Technology   | Mr. Miller      |
|       | E. Superintendent  | Dr. Reichhart   |
| VI.   | Comments from Visitors   | Board President |
| VII.  | Comments and Questions from Board Members  | Board President |
| VIII. | Adjournment  | Board President |

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**AGENDA ITEM III. CONSENT ITEMS**

Recommendation for approval of the following Consent Agenda Items:

- \*A. Minutes
  1. Minutes of the December 8, 2015 School Board Meeting.
  
- \*B. Claims
  1. Regular Claims dated January 12, 2016.
  2. Prepaid Claims dated December 1-31, 2015.
  3. Payroll Claims dated December 4, 2015; and December 18, 2015.
  
- \*C. Grants - None
  
- \*D. Donations
  1. Two donations in the total amount of \$1,000.00 in support of the Manchester Junior-Senior High School Sharing and Caring Program from Kohl's Department Stores, Inc.
  2. Donation in the amount of \$500.00 to the Manchester Junior-Senior High School Choir Program for the purchase of choir robes from an anonymous donor.
  3. Donation in the amount of \$500.00 in support of the Manchester Junior-Senior High School Swim Team from an anonymous donor.
  4. Donation in the amount of \$500.00 in support of the Manchester Junior-Senior High School Baseball Team from an anonymous donor.
  5. Donation in the amount of \$250.00 in support of the Manchester Junior-Senior High School Girls Golf Team from an anonymous donor.
  6. Donation in the amount of \$250.00 in support of the Manchester Junior-Senior High School Boys' Basketball Team from an anonymous donor.
  7. Donation in the amount of \$125.00 in support of the Manchester Junior-Senior High School Choir Program from Manchester University.
  8. Donation in the amount of \$350.00 in support of the Manchester Junior-Senior High School Drama Program from an anonymous donor.
  9. Donation in the amount of \$350.00 in support of the Manchester Junior-Senior High School Choir Program from an anonymous donor.
  10. Donation in the amount of \$500.00 in support of the Manchester Junior-Senior High School Drama/Musical Program from an anonymous donor.
  11. Donation in the amount of \$500.00 in support of the Manchester Junior-Senior High School Science Olympiad Program from an anonymous donor.
  12. Donation in the amount of \$4,300.00 in support of the Manchester Junior-Senior High School Germany Student Exchange Program from The Wabash County Community Foundation.
  
- \*E. Personnel
  - MES
    - Leave Request
      1. Debbie Thompson (Medical leave Jan 12-21 with possible extension)
      2. Erica (McKinzie) Schipper (Personal unpaid leave Feb 18-19)
    - Retirement
      1. Kathy Hawkins (end of 2015-16)
  - MIS
    - Resignation
      1. Patricia Shoemaker, Instructional Assistant

MJSHS

Leave Request

1. Elaine Metzger (personal unpaid leave January 15-22, 2016)

Employment

1. Allison Kauffman, Volunteer Girls Soccer Coach
2. Matt Carver, JV Baseball Coach

MAO

Resignation

1. Lisa Booher, Part-time custodian

MCS

Appointment

1. Heather Winger, North Manchester Public Library Board Member

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**AGENDA ITEM IV. NEW BUSINESS**

Recommendation for approval of the following New Business Item:

- |     |  |                |
|-----|--|----------------|
| *A. | Approval for Easement for Driveway for NM Parks Dept.                                | Ms. Hotchkiss  |
| *B. | Approval to Advertise Tax Anticipation Warrants                                      | Mr. Bumgardner |
| *C. | Budget Reduction Resolution  | Mr. Bumgardner |
| *D. | Notice of Project and Lease Hearing  | Mr. Bumgardner |
| *E. | Resolution Determining Need for Project (Exhibit A)                                  | Mr. Bumgardner |
| *F. | Resolution Authorizing Execution of Fourth Amendment to Lease (Exhibit B)            | Mr. Bumgardner |
| *G. | Resolution Assigning Contracts to Building Corporation (Exhibit C)                   | Mr. Bumgardner |
| *H. | Resolution Approving Continuing Disclosure Undertaking and Issuing Bonds (Exhibit D) | Mr. Bumgardner |
| *I. | Resolution Approving Post-Issuance Compliance Procedures (Exhibit E)                 | Mr. Bumgardner |
| *J. | Approval of Unit Ventilator Bid  | Mr. Bumgardner |

**MANCHESTER COMMUNITY SCHOOLS**  
**Board of School Trustees**

***Board of Finance***

January 12, 2016

Following Conclusion of Regular Board Meeting

MCS Administration Offices  
404 W Ninth Street  
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**Agenda**

- |      |  |                 |
|------|--|-----------------|
| I.   | Call to Order                            | Board President |
| II.  | Election of Officers                     | Board President |
| III. | Investment Report                        | Mr. Bumgardner  |
| IV.  | Comments from Visitors                   | Board President |
| V.   | Comments or Questions from Board Members | Board President |
| VI.  | Adjournment                              | Board President |